

Consumer & Family Advisory Committee Meeting (CFAC) – Southern Region

Tuesday, August 20, 2019 | 6:30 P.M. – 8:00 P.M.

Cardinal Innovations
4855 Milestone Avenue | Kannapolis, NC 28081

MINUTES

Committee Members	Voting Member
Beverly Morrow, Chair	Present
Terri Clark, Vice Chair	Absent
Crista Aldridge	Absent
David Fleck	Present
Hezekiah Anderson	Present
Jean Anderson	Present
LaRhonda Watkins	Present
Mary Sechler	Present
Michelle Joshua	Present
Potential Members	
Beverly Corpening	Absent
Gloria Tiller	Absent
John Corrigan	Absent
Jocie Cremisi	Absent
Randy Sperling	Absent
Shari Phillips	Absent
Staff	Non-Voting
Emily Bridge, Director, Community and Member Engagement	Present
Melissa Bunker, Senior Community Executive	Present
Yalanda Williams, Member Engagement Specialist – CFAC Liaison	Present
Ronald Clark, Member Engagement Specialist – CFAC Liaison	Present
Ruth Michel, Project Support Professional – Clerk	Present
Guests	Non-Voting
Jeff Phillips, Guest	Present
Tina Marshall, Guest	Present
Toni S. Partlaw, Guest	Present

Call to Order/Introduction

Beverly Morrow, Chair

Beverly Morrow, Chair, called the meeting to order at 6:02 p.m. Introductions were made by everyone present. Beverly Morrow, Chair, welcomed guest, Tina Marshall, Toni Partlaw, and Jeff Phillip to the meeting. Beverly informed the members that this is Tina Marshall and Jeff Phillip 2nd consecutive visit and have met the criteria to receive application for the Southern Region CFAC membership.

Agenda and Meeting Minutes Approval

Beverly Morrow, Chair

Beverly provided an overview of the agenda. The Southern Region July 24, 2019 meeting minutes were presented for approval.

- LaRhonda Watkins motioned to approve the July 24, 2019 meeting minutes. Michelle Jacobs seconded the motion. All in favor. Motion carried.

Public Comment

Beverly Morrow, Chair

Beverly Morrow, Chair, opened the floor for public comment. There were no public comments.

Steering Committee

Beverly Morrow, Chair

Beverly Morrow, Chair, requested that Southern Region representatives for the Steering Committee define their terms of service by drawing a lottery. Beverly Morrow, Chair, lottery draw is 2 years. Jean Anderson lottery draw is 1 year. Beverly Morrow, Chair, drew 3 years from the lottery drawings for Crista Aldridge, in her absence.

- LaRhonda Watkins motioned to accept the lottery drawings in defining the terms for the Steering Committee representatives from the Southern Region. Michelle Jacobs seconded the motion. All in favor. Motioned carried.

Committee Representative Needed

Beverly Morrow, Chair

Beverly Morrow, Chair, requested volunteers from the Southern Region members to serve as representatives on the following committees: The Local Provider Council for Mecklenburg and Piedmont Counties, GCQI Committee, Regional Provider Council and the Cultural Competency Committee. Beverly informed the Southern Region members that Andrea Stephens has elected to relinquish her position as a CFAC representative on the Piedmont Provider Council and requested that a new representative be appointed. Beverly Morrow, Chair, called on Yalanda William, CFAC Liaison, to provide additional details on the committees.

- Beverly Morrow, Chair, nominated David Fleck to serve as the Southern Region CFAC representative on the Local Provider Council in Mecklenburg County. David accepted the nomination. Mary Sechler motioned for David Fleck to serve as Southern Region CFAC representative on the Local Provider Council in Mecklenburg County. Jean Anderson seconded the motion. All in favor. Motion carried.

- Michelle Jacobs volunteered to serve as a representative on Local Provider Council for Piedmont County. LaRhonda motioned for Michelle to serve as a Southern Region CFAC representative on the Local Provider Council for Piedmont County. Mary Sechler seconded the motion. All in favor Motioned carried.
- Jean Anderson motioned that Beverly Morrow, Chair, to serve as the Southern Region CFAC representative on the Regional Provider Council. Mary Sechler seconded the motion. All in favor. Motion carried.
- Michelle Jacobs volunteered to continuing serving on the GCQI Committee as a Southern Region CFAC representative. LaRhonda motioned to that Michelle continue to serves as the Southern Region CFAC representative on the GCQI Committee. David Fleck seconded the motion. All in favor. Motioned carried.
- The vote for a Southern Region CFAC representative to serve on the Cultural Competence Council will take place at the next meeting, scheduled for September 17, 2019.

Jean Anderson made an inquiry about why the Triad Region is the only region that has sub-committee advisory groups for Intellectual Disability and Mental Health. Emily Bridge informed Jean that the sub-committees were part of an arrangement that CenterPoint and Forsyth County made prior to Cardinal Innovations. Emily also advise Jean to contact her county representative about any potential sub-committee inquiries.

Piedmont and Mecklenburg Grandfathered Members

Beverly Morrow, Chair

Beverly reminded the Southern Region that members would be grandfathered in up to the 2nd meeting (Aug. 20, 2019) for Southern Region members who has not been present for meetings since the new structure or present in defining service terms. David Fleck opposed in counting the July 24, 2019 as the first meeting since there were no call-in capabilities.

- Michelle motioned to have Southern Region members wait until the September 17, 2019 meeting, for grandfathered clause members of Mecklenburg and Piedmont Counties to attend and define service terms. Hezekiah Anderson seconded the motion. All in favor. Motioned carried.
- David Fleck was not present for the July 24, 2019 meeting where, a lottery drawing was conducted in defining service terms. LaRhonda Watkins motioned to have David Fleck draw a lottery to define service terms. Jean Anderson seconded the motion. All in favor. Motion carried. David Fleck drew 2 years term.
- Jean Anderson motion to accept David Fleck service term on the Southern Region CFAC. Michelle Jacobs seconded the motion. All in favor. Motion carried.

Southern Region Budget/Training Dollars Request

Beverly Morrow, Chair

Beverly Morrow, Chair, asked Emily Bridge to clarify the new operational budget for the Southern Region. Emily Bridge explained to the members of Southern Region that CFAC has one pot of funds that is split among 84 members and is no longer separated by county. Emily informed the Southern Region that one can take his/her inquiries or concerns to the Steering Committee since CFAC is a self-governing. Beverly requests that members of the Southern Region to come up with guidelines or processes for trainings.

- Michelle Jacobs volunteered to create a calendar of upcoming events and conference for the fiscal year; Yalanda William, CFAC Liaison, to assist.

Meeting Locations

Ronald Clark

Ronald Clark requested additional information from the Southern Region CFAC members regarding possible meeting locations in Mecklenburg and Piedmont Counties. LaRhonda Watkins suggested that Ronald look for possible meeting locations in Harrisburg, NC since it would be a central location for Mecklenburg and Piedmont. Ronald agreed to bring a list of possible meeting location to the September 17, 2019 meeting.

Board of Directors Update

Beverly Morrow, Chair

Beverly Morrow, Chair, informed the Southern Region members that she and Jean serve as CFAC representatives on the Board of Directors. Beverly provided a Board of Directors meeting update, which was held on June 21, 2019. Beverly informed the Southern Region CFAC members that the meeting minutes from the Board of Directors meeting is available on the Cardinal Innovations website. Beverly Morrow, Chair, asks that Southern Region members that serve as CFAC representatives in meetings or attend conferences, to bring back a report to share with the Southern Region.

State CFAC Update

Jean Anderson

Jean provided the State CFAC updates. Jean informed the Southern Region CFAC members that there is a State CFAC local call that takes place every 2nd Wednesday of every month. The call number is 888-273-3658 access code: 2490768#. State CFAC is sponsoring a legislative event this spring, where families and advocates can come together and speak with legislators; more information to come.

Sensitivity and Conflict Resolution Training

CFAC Members

Beverly Morrow, Chair, informed the Southern Region members that a complaint was received and it was recommended that all Regional CFAC members complete training offered by Cardinal Innovations Learning Management System on sensitivity/conflict resolution. Beverly opposed this recommendation and suggested to have someone come and speak at the CFAC Summit.

- Michelle requested that the Southern Region CFAC members receive a list of trainings offered via Cardinal Innovations Learning Management System. Emily agreed to reach out to the Training and Development team about possible listings of training available to CFAC members.

Achieving Our Six Statutory Obligations

CFAC Members

Beverly Morrow, Chair, called for Southern Region members to bring ideas/suggestion to the September 17, 2019 meeting on how to address some of the initiatives that were talked about in their respected counties, prior to the merger of Mecklenburg and Piedmont, and are some goal the Southern Region want to accomplish this fiscal year in meeting the statutory requirements.

CFAC Applications

CFAC Members

Beverly Morrow, Chair informed the Southern Region members that Tina Marshall and Jeff Phillip have provided membership applications and has met the criteria for membership. Tina Marshall desires to represent Mental Health (MH) and Jeff Phillips Intellectual Disability Disorder (IDD).

- Jean Anderson motioned to have Jeff Phillips serve on the Southern Region CFAC representing IDD. Mary Sechler seconded the motion. All in favor. Motion carried. David motioned to have Tina Marshall serve on the Southern Region CFAC representing MH. Mary Sechler seconded the motion. All in favor. Motioned carried.
- Beverly Morrow, Chair, welcomed Tina Marshall and Jeff Phillips to the Southern Region CFAC. Jean Anderson motioned for Tina Marshall and Jeff Phillips to have a lottery drawing in defining years of terms. Mary Sechler seconded the motion. All in favor. Motion carried. Jeff Phillips drew 1 year term and Tina drew 2 years term.
- David Fleck motioned to accept the service term of Jeff Phillips and Tina Marshall. Mary Sechler seconded the motion. All in favor. Motion carried.

Adjournment

Beverly Morrow, Chair

- Michelle Jacobs motioned to adjourn the meeting. LaRhonda Watkins seconded the motion. All in favor. Meeting adjournment at 8:19 p.m.

Submitted by:

Ruth Michel | Project Support Professional

Name | Title

08-20-2019

Date