

# Central Region Consumer & Family Advisory Committee Meeting Minutes

Tuesday March 3, 2020, 5:30PM-7:30PM

Cardinal Innovations Healthcare 201 Sage Road, Suite 100A, Chapel Hill, NC 27514

Committee Members	Voting Member Present = P Absent = A
Bob Crayton-Chair	A
Jeanette Williamson	A
Candle Hughes	P
Lea Ottinger-Vice Chair	P
Timothy Jeffers	P
Darlene Cooper	P
Stanley Cotton	A
Allen Dittmer	P
Steve Furman	P
Paula Harrington	A
Ellen Perry	P
Janet Sowers	P
Kyle Reece	P
Sharon Hartwell	A
Heather Johnson	P
Leslie Matthews	P
LME/MCO and State Staff	Non-Voting
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Director, Community Health and Wellness <b>Name:</b> King Jones	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Regional Executive-Central <b>Name:</b> Ric Bruton	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Manager Member Engagement <b>Name:</b> Deborah Hendren	Absent
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Member Engagement Specialist/CFAC Liaison <b>Name:</b> Felicia Williams	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Project Support Professional/CFAC Clerk <b>Name:</b> Reina Merino	Present
<b>Agency:</b> Division of Mental Health, Developmental Disabilities and Substance Abuse Services   NC Department of Health and Human Services, Community Engagement & Empowerment Team <b>Title:</b> Mental Health Program Coordinator <b>Name:</b> Stacey Harward	Via-Conference Call

Guests	Non-Voting
Courtney Wilburn	Present

- I. Call to Order/Introduction** **Lea Ottinger**  
Meeting began at 5:41PM. Introductions made.
- II. Consent Agenda and Minutes Approval** **Lea Ottinger**  
Ellen made a motion to approve the January 7, 2020 minutes. Candle seconded the motion. All in favor. Ellen made a motion to approve the February 4, 2020 minutes. Kyle seconded the motion. All in favor.
- III. Public Comments** **Community Member**  
Bob in VA hospital.
- Corona Virus concerns for the elderly and the people susceptible due to low immune systems.
- IV. Special Presentation: Making them Visible** **Melissa Radcliff**  
Coastal Horizons is a statewide program committed to the children of incarcerated and returning parents. Melissa gave an overview of the program. 1 in every 28 children in the United States has an incarcerated parent. In NC, more than 28,000 children have a parent in prison. Melissa to provide materials for any member interested in receiving materials.
- V. New Business and Action Steps**  
CFAC members to provide emergency contact information, in case of any emergency. Kyle to reach out and let Felicia know any news regarding Bob.
- Lea interested in attending NC Tide. Training request form to be completed and submitted. Lea to apply for Bonnie Schell scholarship and use training funds from Kyle and Darlene to pay for registration and hotel accommodations for NC Tide Conference. Kyle made a motion for Lea to use money available from Kyle and Darlene's training funds for registration, travel and hotel for NC Tide. Tim seconded the motion. All in favor.
- Heather Johnson and Leslie Matthews have attended two CFAC meetings and have completed new Member applications.
- Tim made a motion for Leslie Matthews to become a member of the Central Region CFAC pending the amendment of the CRC by-laws regarding dual membership. Kyle seconded the motion. All in favor.
- Kyle made a motion for Heather Johnson to become a member for the Central Region CFAC. Tim seconded the motion. All in favor.
- Card to be sent to Bob at the VA. Messages for Bob to be sent to Lea to be compiled and printed out to place in a card to be sent to Bob. Felicia to mail out card.

Felicia presented to the members the idea of binders for the meetings. Binders will have all the materials and pertinent documents for meetings. Kyle made a motion to approve the ordering of the binders for CFAC members. Ellen seconded the motion. All in favor.

Person County Resource Fair will be on May 1<sup>st</sup>. Central Region to have a table at the resource fair.

Cardinal has mailed out this years Community Needs Assessment Surveys to be completed and mailed back by March 12, 2020.

New smaller banner presented to the group.

Community Recovery Conference is March 11-March 13 in Greensboro, NC. Members interested in attending NC Tide, look into staying at an Airbnb, parking included within walking distance to conference.

King is working on the budget for next fiscal year. Has submitted for the same amount as this fiscal year, with the addition on a ½ stipend for participation over the phone. Questions going back to the Steering Committee regarding funds not being used for summits being used by CFAC members for attending trainings.

#### **VI. Next Agenda Items**

Submit any ideas for next month's agenda. Use statutory requirements as a base for agenda items and speakers.

Trainings for cultural competency as an idea, Tonya Brown contact person from Cardinal.

#### **VII. Comments and Adjournment**

Kyle made a motion to adjourn. Tim seconded the motion. All in favor. Meeting adjourned at 7:47PM.

Next Meeting will be April 7, 2020

2929 Crouse Lane, Suite A  
Burlington, NC 27215

Submitted by:

**Reina Merino-Project Support Professional 3/6/2020**

Name/Title and Date