

**Consumer & Family Advisory Committee Meeting Minutes – Northern Region**  
**August 11<sup>th</sup>, 2020**  
**Microsoft Teams Meeting**

Committee Members	Voting Member Present = P Absent = A
Angelena Kearney-Dunlap (Northern CFAC Chairperson)	P
Martha Green (Northern CFAC Vice-Chairperson)	P
Bertha Hargrove	P
Dianna Talley	P
<i>Marjorie Davis</i>	TRANSFERRED TO CENTRAL CFAC
Lakeisha Perkins-Tabron	P
Ravetta Crockett	P
Penny Tane	P
Michael Tane	P
Rev. Mark Jones	A
Gladys Foster-Young	P
Shirley Robinson-Flood	P
Tameeka Williams-Burchette	P
<b>Staff</b>	<b>Non-Voting</b>
Deborah Hendren (Northern CO Manager/Liaison)	P
Monae Davis (Northern ME Specialist)	P
King Jones (Dir. Community Health & Wellness)	P
Elliot Clark (Northern CO Executive)	A
<b>Guests</b>	<b>Non-Voting</b>
Monica Kearney (Safe Space)	P
Stacy Harward (NC DHHS)	A
Kimberly Mercer (Safe Space)	P
Sheila Holt (Guest)	P

- I. **Welcome | Introductions | Call To Order | Opening Devotion** **Angelena Kearney-Dunlap**
  - Meeting called to order at 6:05 p.m.
  
- II. **Agenda and Minutes Approval** **Angelena Kearney-Dunlap**
  - Shirley Robinson-Flood motioned to approve the June 2020 minutes; seconded by Bertha Hargrove. Motion carried, and minutes were approved.
  
- III. **Safe Space – Agency Presentation** **Monica Kearney**
  - Monica Kearney and colleagues presented information on Safe Space. Safe Space is a non-profit organization that supports victims of domestic violence. Safe Space recently employed licensed clinical staff to provide clinical and therapeutic support to program participants. Ms. Kearney shared information about utilizing trauma screens to support youth and families impacted by Domestic Violence in the home. Safe Space offers Triple P

Parenting classes for free. Safe Space targets working with families with DSS Involvement. Safe Space offers a 24/7 Crisis Line for immediate support. Ms. Kearney expressed concerns with families experiencing additional hardships due to the COVID health advisory and increased risk of crisis for families remaining in the home. Safe Space works with teenagers and young adults promoting healthy relationships, consent, and communication.

- Ms. Kearney provided contact information for Safe Space: Safe Space Hotline (919)497-5444 and website: [www.ncsafespace.org](http://www.ncsafespace.org)

#### IV. Cardinal Innovations Healthcare Updates

**Deborah Hendren,  
Monae Davis, and King Jones**

- Deborah Hendren encouraged members to utilize direct deposit to obtain their monthly CFAC Stipend and reduce risk of loss checks via mail.
- Monae Davis reminded members to include Ms. Hendren and King Jones on CFAC related correspondence. Ms. Davis informed members Mary Pearce and other Project Support Specialists' roles were eliminated by Cardinal Innovations. Ms. Davis requested a volunteer to take minutes during monthly meetings. No members volunteered for the role at the time of the request. Ms. Davis reminded members of the upcoming 4Co. Community Connections Fair being hosted by 4Co. JJBH and reviewed participant information. Ms. Davis informed members of Cardinal Innovations extending office closures from September 7<sup>th</sup>, 2020 to January 4<sup>th</sup>, 2021 due to the COVID Health Advisory.
- King Jones reviewed general budget information for the current FY 20-21. Information reviewed included each regional CFAC being allocated \$18K to cover annual expenses such as travel, stipends, food, trainings, and events. Mr. Jones reviewed the CFAC work plan for the year. Mr. Jones indicated plans to share the document via email with the membership.

#### V. NC DHHS Updates

**Stacey Harward**

- No updates to report from Stacey Harward.

#### VI. Old Business

**Angelena Kearney-Dunlap**

- No old business to review.

#### VII. State CFAC, Community Board, and Corporate CFAC Updates

**CFAC Members**

- Angelena Kearney Dunlap reported being assigned to lead of the newly developed Diversity & Equity State CFAC Subcommittee. Ms. Kearney-Dunlap shared the State CFAC created the Diversity & Equity Subcommittee in response to recent incidents of racial injustice and State CFAC's desires to address the concerns.
  - Next State CFAC call scheduled August 13<sup>th</sup>, 9a.m.-1p.m. Ms. Kearney-Dunlap reported plans to attend the next State CFAC Meeting.

#### VIII. Recommendations to Board

**CFAC Members**

- No recommendations to the board presented.

**IX. New Business & Action Plan Review**  
**Dunlap**

**Angelena Kearney-**

- **Cardinal Innovations Board Meeting Presentation:** Mr. Jones requested a five (5) minute presentation and information for one (1) power point slide on Northern CFAC's highlights for FY 19-20. The next Cardinal Innovations Board of Directors (BOD) meeting is scheduled October 16<sup>th</sup>, 2020. Ms. Kearney-Dunlap requested a volunteer to create the information for the slide and facilitate the presentation with the BOD. Ms. Kearney-Dunlap indicated if no member volunteered via email after the meeting, she would create the slide and present to the BOD.
- **Northern CFAC Annual Report FY19-20:** Members aligned with draft of Northern CFAC Annual Report FY 19-20. Submitted draft adopted as presented.

**X. Action Steps**

**CFAC Members**

- Ms. Robinson-Flood introduced idea of Northern CFAC Members creating a video presentation sharing information about CFAC and related behavioral health services. Discussion included video being 10-15 minutes. Dianna Talley was identified as the point of contact (POC) for the video project. Mr. Jones agreed to connect Northern CFAC with Cardinal Innovations Communications Department for support with the video project.

**XI. Community Involvement Updates – Trainings/Conferences/Events**

**CFAC Members**

- **IDD/Mental Health Awareness Event (September 2020):** CFAC indicated desires for video project to serve as awareness event for ID/D.
- **Provider Council:** Penny Tane (Provider Council Representative) reported June 2020 Provider Council Meeting was held on June 29<sup>th</sup>, 2020. Ms. Tane reported providers expressed concerns with utilizing telecommunications systems such as Zoom/Skype to host sessions with clients. Providers declined home visits with clients unless crisis warranted. Providers reported a decrease of about 400 clients receiving services between the month of March 15<sup>th</sup> – April 15<sup>th</sup>, 2020. Providers identified possible drivers for decrease in services. Cited drivers for decreased services received included clients discharging from services and self-isolating and not seeking follow up services. Ms. Tane reported there was no Provider Council Meeting held in July 2020.
- **Regional Health Council:** Michael Tane (Regional Health Council Representative) reported no meeting was held in July 2020. Next Regional Health Council meeting scheduled August 24<sup>th</sup>, 2020.
- **CFAC Steering Committee:** Ms. Robinson-Flood, Ms. Talley, and Ms. Kearney-Dunlap (CFAC Steering Committee Representatives) reported Bonnie Schell sub-committee expressed concerns with conflict of interest with chair of sub-committee and working as a sub-committee to address the issues. Next Steering Committee scheduled October 2020.

**XII. New Member Appointment/Considerations**

**CFAC Members**

- Ms. Kearney-Dunlap encouraged visitors to apply for membership and continue to attend meetings.

**XIII. Public Comment**

**Community Members**

- Sheila Holt (Guest) shared being a resident of Halifax Co. and the parent of two (2) adult children who previously received behavioral health services via Cardinal Innovations. Ms. Holt reported a positive experience coordinating care with Cardinal Innovations. Ms. Holt reported desires for her children to receive peer support services to support them with any current challenges in the community and explored with members ways to access services, if needed.
- Tameeka Williams-Burchette shared information about an IEP Workshop being held to support parents of Warren Co. students with exceptional needs. Ms. Williams-Burchette reported information about the workshop was sent via email.
- Ms. Robinson-Flood encouraged members of the community to participate in Umstead Listening Sessions to learn information about Peer Support Services.
- Ms. Kearney-Dunlap requested CFAC training funds to support her enrollment in Cornell University's Diversity & Equity Certification Program. Ms. Robinson-Flood motioned to allocate \$250 CFAC Training Funds to support Ms. Kearney-Dunlap's enrollment; seconded by Ms. Hargrove. Motion carried – Ms. Kearney-Dunlap will receive \$250 to fund her certification program enrollment.
- Ms. Hargrove requested additional information about obtaining training funds and availability for peer support training from Cardinal Innovations. Ms. Hendren indicated plans to follow up with a colleague about Peer Support Training availability from Cardinal Innovations.

#### XIV. Adjournment

- Meeting adjourned at 7:35p.m.

**Angelena Kearney-Dunlap**

Monae Davis, MS, NCC

Member Engagement Specialist

08/11/2020

Date