## Consumer & Family Advisory Committee Meeting Minutes
### September 10, 2019
201 W Ridgeway St, Warrenton, NC

<table>
<thead>
<tr>
<th>Committee Members</th>
<th>Voting Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>CFAC Chair - Angelena Kearney-Dunlap</td>
<td>P</td>
</tr>
<tr>
<td>Bertha Hargrove</td>
<td>P</td>
</tr>
<tr>
<td>Dianna Talley</td>
<td>P</td>
</tr>
<tr>
<td>Marjorie Davis</td>
<td>P</td>
</tr>
<tr>
<td>Rayshell Horton</td>
<td></td>
</tr>
<tr>
<td>Lisa Branch</td>
<td></td>
</tr>
<tr>
<td>Lagolia Price</td>
<td></td>
</tr>
<tr>
<td>Lakeisha Perkins-Tabron</td>
<td>P</td>
</tr>
<tr>
<td>Shanita Hawkins</td>
<td></td>
</tr>
<tr>
<td>CFAC Vice Chair- Martha Green</td>
<td>P</td>
</tr>
<tr>
<td>Shirley Robinson-Flood</td>
<td></td>
</tr>
<tr>
<td><strong>Staff</strong></td>
<td>Non-Voting</td>
</tr>
<tr>
<td>Mary Pearce- PSP</td>
<td>P</td>
</tr>
<tr>
<td>Monae Davis- ME Liaison</td>
<td>P</td>
</tr>
<tr>
<td>King Jones</td>
<td></td>
</tr>
<tr>
<td><strong>Guests</strong></td>
<td>Non-Voting</td>
</tr>
<tr>
<td>Penny and Micahel Tane</td>
<td>P</td>
</tr>
<tr>
<td>Rev. Mark Jones</td>
<td></td>
</tr>
</tbody>
</table>

I. Welcome | Introductions | Call To Order | Blessing of Food  
- Call to order at 5:59pm.

II. Agenda and Minutes Approval
- No quorum for approval.

III. Cardinal Innovations Healthcare Updates
- Monae discussed using the CI Learning Center to register for future CFAC meetings, and complete training courses.
- CFAC will have a booth at Henderson Night Out on October 1. Guardianship/Able Act training at FC office in September 19 and October 15.

Angelena Kearney-Dunlap

Monae Davis
IV. Presentation: Community-Based Governance Structure Update  
King Jones  
- Powerpoint presentation was shared, detailing the new Community Governance Structure, to include Regional Health Councils. Community/Stakeholder feedback was presented as well. A proposed timeline for governance restructuring was reviewed, along with the membership guidelines for Operations Councils, Community Advisory Councils, and Provider Partners Councils. Committee members will receive individual copies of the presentation via email. Proposed meeting cadence: RHC will meet quarterly, CAC will meet 8 times per year, Provider Partners and Operations councils will meet quarterly.

V. Old Business  
Angela Kearney-Dunlap  
- Northern Region CFAC Annual Report Review  
  - No quorum for edits to report, so it will be presented as-is.

VI. State CFAC, Community Board, and Corporate CFAC Updates  
CFAC Members  
- Review CFAC Bylaws

VII. Recommendations to Board  
CFAC Members  
- Develop Wellness programs, space to hold programming, and investigate providing transportation to wellness attendees.  
- Need for family-based programs.

VIII. New Business & Action Plan Review  
Angela Kearney-Dunlap  
- Bonnie Schell scholarships still on hold until November.  
- Steering Committee has begun the process of revising the Relational Agreement, but has not completed this task yet.

IX. Action Steps  
CFAC Members  
- Angelya, Lakeisha, Rev Jones, Marjorie, and Dianna will be present at Vance County Night Out to work the CFAC booth.  
- Rev Jones will present CFAC info at the next Shiloh Baptist church meeting.  
- Proposal made to present a CFAC/MH forum in May. Dianna and Angela will plan.

X. Community Involvement Updates – Trainings/Conferences/Events  
CFAC Members  
- CFAC banners have been distributed to Vance, Warren and Halifax counties. Franklin and Granville banners will be distributed in the near future.

XI. New Member Appointment/Considerations  
CFAC Members  
- No quorum to vote in new members, but Penny and Michael Tane, and Rev Jones have attended 2 consecutive meetings and have applied to join CFAC.
No quorum to re-instate expiring members Dianna Talley and Marjorie Davis; will vote at October meeting. Lagolia Price and Rayshell Horton will not be renewed as members, as they have missed more than 1 consecutive meeting.

XII. Public Comment

XIII. Adjournment

Meeting adjourned at 7:25pm.

Submitted:
Mary C. Pearce, CFAC Clerk 09/10/2019
Name/Title and date