

Consumer & Family Advisory Committee Meeting Minutes
September 10, 2019
201 W Ridgeway St, Warrenton, NC

Committee Members	Voting Member Present = P Absent = A
CFAC Chair- Angelena Kearney-Dunlap	P
Bertha Hargrove	P
Dianna Talley	P
Marjorie Davis	P
Rayshell Horton	
Lisa Branch	
Lagolia Price	
Lakeisha Perkins-Tabron	P
Shanita Hawkins	
CFAC Vice Chair- Martha Green	P
Shirley Robinson-Flood	
Staff	Non- Voting
Mary Pearce- PSP	P
Monae Davis- ME Liaison	P
King Jones	
Guests	Non-Voting
Penny and Micahel Tane	P
Rev. Mark Jones	

- | | |
|---|--|
| <ul style="list-style-type: none"> i. Welcome Introductions Call To Order Blessing of Food <ul style="list-style-type: none"> o Call to order at 5:59pm. II. Agenda and Minutes Approval <ul style="list-style-type: none"> o No quorum for approval. III. Cardinal Innovations Healthcare Updates <ul style="list-style-type: none"> o Monae discussed using the CI Learning Center to register for future CFAC meetings, and complete training courses. o PSS seminar on October 4, 2019. Run for Recovery in Roanoke Rapids on September 28. CFAC will have a booth at Henderson Night Out on October 1. Guardianship/Able Act training at FC office in September 19 and October 15. | <p>Angelena Kearney-Dunlap</p> <p>Angelena Kearney-Dunlap</p> <p>Monae Davis</p> |
|---|--|

- IV. Presentation: Community-Based Governance Structure Update King Jones
 - Powerpoint presentation was shared, detailing the new Community Governance Structure, to include Regional Health Councils. Community/Stakeholder feedback was presented as well. A proposed timeline for governance restructuring was reviewed, along with the membership guidelines for Operations Councils, Community Advisory Councils, and Provider Partners Councils. Committee members will receive individual copies of the presentation via email. Proposed meeting cadence: RHC will meet quarterly, CAC will meet 8 times per year, Provider Partners and Operations councils will meet quarterly.

- V. Old Business Angelena Kearney-Dunlap
 - Northern Region CFAC Annual Report Review
 - No quorum for edits to report, so it will be presented as-is.

- VI. State CFAC, Community Board, and Corporate CFAC Updates CFAC Members
 - Review CFAC Bylaws

- VII. Recommendations to Board CFAC Members
 - Develop Wellness programs, space to hold programming, and investigate providing transportation to wellness attendees.
 - Need for family-based programs.

- VIII. New Business & Action Plan Review Angelena Kearney-Dunlap
 - Bonnie Schell scholarships still on hold until November.
 - Steering Committee has begun the process of revising the Relational Agreement, but has not completed this task yet.

- IX. Action Steps CFAC Members
 - Angelena, Lakeisha, Rev Jones, Marjorie, and Dianna will be present at Vance County Night Out to work the CFAC booth.
 - Rev Jones will present CFAC info at the next Shiloh Baptist church meeting.
 - Proposal made to present a CFAC/MH forum in May. Dianna and Angelena will plan.

- X. Community Involvement Updates – Trainings/Conferences/Events CFAC Members
 - State CFAC on 09/1. September 27 Autism/Neurodiversity conference. Recovery Rally September 21 in Raleigh.
 - CFAC banners have been distributed to Vance, Warren and Halifax counties. Franklin and Granville banners will be distributed in the near future.

- XI. New Member Appointment/Considerations CFAC Members
 - No quorum to vote in new members, but Penny and Michael Tane, and Rev Jones have attended 2 consecutive meetings and have applied to join CFAC.

- No quorum to re-instate expiring members Dianna Talley and Marjorie Davis; will vote at October meeting. Lagolia Price and Rayshell Horton will not be renewed as members, as they have missed more than 1 consecutive meeting.

XII. Public Comment

Community Members

XIII. Adjournment

Angelena Kearney-Dunlap

- Meeting adjourned at 7:25pm.

Submitted:

Mary C. Pearce, CFAC Clerk 09/10/2019

Name/Title and date