

# Alamance-Caswell Consumer & Family Advisory Committee Meeting Minutes (Open Session)

Tuesday April 23, 2019 6:00PM

Cardinal Innovations Healthcare 2929 Crouse Lane, Suite A, Burlington, NC 27215

Committee Members	Voting Member Present = P Absent = A
Jeanette Williamson-CFAC Chair	P
Bob Crayton	P
Candle Hughes	P
Lea Ottinger	P
Timothy Jeffers	P
Darlene Cooper	P
LME/MCO and State Staff	Non-Voting
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Director, Community & Member Engagement <b>Name:</b> Emily S Bridge	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Senior Community Executive <b>Name:</b> Ric Bruton	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Member Engagement Specialist/CFAC Liaison <b>Name:</b> Jennifer Munch	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Project Support Professional/CFAC Clerk <b>Name:</b> Reina Merino	Present
<b>Agency:</b> Division of Mental Health, Developmental Disabilities and Substance Abuse Services   NC Department of Health and Human Services, Community Engagement & Empowerment Team <b>Title:</b> Mental Health Program Coordinator <b>Name:</b> Stacey Harward	Present
Guests	Non-Voting
Kyle Reece	Present



- I. Call to Order/Introduction** **Jeanette Williamson**  
Chairperson called the regular meeting to order at 6:02. Introductions were made.
- II. Consent Agenda and Minutes Approval** **Jeanette Williamson**  
Bob made a motion to accept the minutes with corrections, Darlene seconded the motion. All in favor.
- III. Presentation: Proposed Governance Structure** **Jennifer Munch/Deborah Hendren**  
Jennifer and Deborah gave a presentation on the proposed community governance structure. Surveys for the presentation will be handed out at the end of the meeting to be completed.
- IV. NC DHHS Updates** **Stacey Harward**  
Next month State CFAC meets May 8<sup>th</sup>, 2019.  
  
The State to Local CFAC call is May 15<sup>th</sup>, 2019.  
  
Legislative Day is May 16<sup>th</sup>, 2019. This is a good way to get your voices out there. All were encouraged to reach out to their Legislator to schedule a meeting to talk face-to-face about issues. Bob shared information about local legislators and how to find out who to reach out to to schedule these meetings.  
  
Darlene made a motion for AC CFAC to approve hotel expenses for Lea and Jeanette to attend the Legislative Advocacy Day, Candle seconded the motion. All in favor.  
  
Lea made a motion for mileage reimbursement for Lea, Bob and Jeanette to attend the Legislative Advocacy Day, Candle seconded the motion. All in favor.
- V. Cardinal Innovations Healthcare Updates** **Jennifer Munch/Ric Bruton**  
April 26 and April 27 Board of Directors meet in Chapel Hill.  
  
Ric Bruton went over the county dashboard reports for Alamance and Caswell.  
  
At the next meeting there will be an updated local business plan.  
  
The Triad CFAC reached out to the State to get the Medicaid enrollment broker Maxiumus to go and speak to them about Medicaid enrollment under the new tailored and standard plans. It will be done for all of Cardinal CFACs with more information to come as to when and where.
- VI. Community Board/Executive CFAC Updates** **Jeanette Williamson**  
Community Board met on April 10. The proposed governance structure was presented.  
  
Janet shares about the merge between AC CFAC and OPC CFAC will probably be held at the Chapel Hill office.  
  
More details need to be provided on the comment form when presenting to the community board.  
  
Executive CFAC meets this Thursday April 25. ECFAC will be going over the By-Laws and provided time the Relational Agreement.
- VII. New Business** **Jeanette Williamson**  
Bob made a motion to table electing a vice-chair until the merge, Candle seconded the motion. All in favor. Voting on Vice-Chair tabled until the merge.

**Closed Session:**

Tim made a motion to move to closed session, Lea seconded the motion. All in favor.

*Details of Closed Session not recorded for Open Session version of the minutes. Voting members will be provided a copy of minutes that captured discussion during Closed Session.*

Tim made a motion to move from closed session, Bob seconded the motion. All in favor.

**VIII. Comments & Adjournment**

Bob made a motion to adjourn, Candle seconded the motion. All in favor.

Meeting adjourned at 8:03PM

Next Meeting will be 5/28/2019.

Submitted by:

*Reina Merino-Project Support Professional 4.26.2019*

Name/Title and Date

DRAFT