

Alamance-Caswell Consumer & Family Advisory Committee Meeting Minutes

Tuesday May 22, 2018, 6:00PM

Cardinal Innovations Healthcare 2929 Crouse Lane Suite A Burlington, NC 27215

Committee Members	Voting Member Present = P Absent = A
Jeanette Williamson-CFAC Chair	P
Bob Crayton	P
Lea Ottinger	A
Jaely Ottinger	A
Candle Hughes	A
LME/MCO and State Staff	Non-Voting
Agency: Cardinal Innovations Healthcare Title: Member Engagement Manager Name: Deborah Hendren	Present
Agency: Cardinal Innovations Healthcare Title: Member Engagement Director Name: Jane G. Clark	Absent
Agency: Cardinal Innovations Healthcare Title: Member Engagement Specialist/CFAC Liaison Name: Amanda Smith	Present
Agency: Cardinal Innovations Healthcare Title: Member Engagement Specialist/CFAC Liaison Name: Jennifer Munch	Present
Agency: Cardinal Innovations Healthcare Title: Project Support Professional/CFAC Clerk Name: Reina Merino	Present
Agency: Division of Mental Health, Developmental Disabilities and Substance Abuse Services NC Department of Health and Human Services, Community Engagement & Empowerment Team Title: Mental Health Program Coordinator Name: Stacey Harward	Present
Guests	Non-Voting



I. Call to Order/Introduction

Jeanette Williamson

Chairperson called the meeting to order at 6:00Pm. Introductions were made.

II. Consent Agenda and Minutes Approval

Jeanette Williamson

As there was no quorum, minutes from the previous meeting were not approved. To be discussed the the next meeting.

III. Cardinal Innovations Health Updates

Amanda Smith, Jennifer Munch and Paula Newman

Amanda Smith went over the Learning Center update. Amanda went over documents discussed and provided to the Executive CFAC. New comment form is online. Annual Report to be sent to the CFAC members. Deborah Hendren will be the new Member Engagement manager for the AC Local CFAC. Stacey Harward wanted to know if there was another procedure that need to be put in place for the State CFAC meeting. Jeanette Williamson turned in her summary to Amanda Smith and Bob asked if could be sent to the rest of the CFAC members. Karisa McDaniel to come to the next meeting to talk about the Housing Efforts that are being worked on by Cardinal Innovations. Jeanette asked when CFAC budget will be finalized. Bob mentioned that a vote needs to take place regarding going to meeting every month instead of every other month. Jennifer mentioned that a Guardianship one-on-one training will be held at the AC office on June 4th 11:30-2PM. This Friday 5/25/18 at the Chapel Hill office there will be a Mental Health Awarness event.

Paula Newman went over her dash board reports from Quality Management. Grievances are handled by the Grievance Team. POC-stands for Plan of Correction. Bob about the GCQI report. Jill Queen provided the report at one of the Executive CFAC meeting.

IV. Old Business

Jeanette Williamson

Jeanette Williamson is working on recruiting new members. Trying to get more members from the catchment area. Bob attended a lunch and learn and handed out CFAC brochures. The communication subcommittee voiced a concern that it is CI's responsibility to market CFAC. Bob voiced a concern as CFAC is self-governing.

V. NC DHHS Updates

Stacey Harward

There have been several changes in staff in DHHS. Stacey provided the SWOT analysis. The next SWOT analysis will be done in November. Executive CFAC will do one SWOT analysis as there is representation from all the CFAC's. Stacey Harward went over the results of the CFAC Self Evaluation. Stacey to bring the self-evaluation for the AC CFAC as the one she was presenting on was the one for the Piedmont CFAC. Will be emailed to Amanda Smith to distribute to CFAC members. June 13 is the State to Local CFAC meeting. Rutherford wants to pull out of their LME. Medicaid Managed Care is open comments.

VI. Community Involvement Updates

CFAC Members

Jeanette Williamson spoke about her NC Tide Conference in Wilmington. Jeanette spoke about one of the breakout sessions she attended during the NC Tide conference. The learning Center will have trainings for the CFAC members come July. DHHS provides free trainings. Info Source is also another avenue to find out about trainings available. Jeanette went to Advocacy Day in Raleigh, NC. Alamance has a stepping-up program. There is a training coming up in Washington, DC that would be good for CFAC members to attend. The training is July 29-August 3rd through the National Coalition for Substance Abuse. Jeanette will talk to CFAC members regarding getting votes for the attendance of the the training. Deadline for registration is May 23rd. Registration for the Alternative Conference is \$295. Bob attended the Legislative Breakfast and the Disability Rights Conference. Triad is hosting a Mental Health Awareness event next week. Amanda Smith is the point of contact for the event.

VII. Public Comments

Community Members

Bob mentioned that they had a By-Laws Subcommittee meeting Monday night via teleconference and one of the goals from the summit was that members feel that the current roles structure of the Regional and Executive CFAC. Proposals were made, two want to eliminate the Executive CFAC, one wants to go to every month meetings, Regional CFAC's continue their structure meeting 6 times per year, all the other CFAC's come together and meet the other 6 months. There was also a recommendation to reduce the Regional CFAC's from 6 to 3, to eliminate the Executive CFAC, to have 3 appointed regional CFAC members to the Board. There were several subcommittee's formed at the summit. There is a list in the documents handed out for the meeting as to what the subcommittee's formed are.

VIII. New Business/Volunteer Opportunities

Jeanette Williamson

Jeanette Williamson volunteered at the Allied Shelter starting the 3rd Wednesday starting in June. She is going to present it to the CFAC to see if there are any that would like to volunteer to serve food.

IX. Comments & Adjourn

Jeanette Williamson

Jeannie Irby has resigned from the Alamance-Caswell CFAC.
The next Board of Directors meeting is June 11, 2018.
Meeting adjourned at 7:23pm

Submitted by:

Reina Merino-Project Support Professional 5/25/2018

Name/Title and Date