

**Southern Region Consumers and Family Advisory Committee (CFAC)**  
**Meeting Minutes**  
**February 16, 2021**

Council Members	Voting Member Present = P Absent = A
Beverly M. Morrow, Chair	P
Terri Clark, Vice-Chair	P
Jean Andersen	P
Crista Aldridge	P
Michelle Joshua	P
Toni Partlow	P
Hezekiah Anderson	P
Mary Sechler	A
LaRhonda Watkins	P
Jeff Phillips	P
Jessica Aguilar	P
Maria Shannon	P
Marilyn Sierra	P
Dr. Iris Sanders	P
Staff	Non- Voting
King Jones, Director, Community Health & Wellness	A
LaKeisha McCormick, Community Operations Manager- Southern Region	P
Laura Wilkicki, Community Operations Business Administrator, notetaker	P
Guests	Non-Voting
Stacey Harward-DHHS, DHHS	P

**1. Call to Order/Welcome/Introductions**

Beverly Morrow called the meeting to order a 6:06 p.m. A roll call for attendance was taken. Yalanda Williams will be our Cardinal staff person at the meetings moving forward starting in March. Many people are having technical difficulties connecting this evening. It was suggested that we insert the meeting link in the agenda so it's easily accessible to all. LaKeisha McCormick will work with anyone who has difficulty signing into the meeting. Yalanda Williams from Cardinal will participate in the meetings as the Secretary, beginning March 2021.

**2. Public Comment**

No public comments at this time.

**3. Approval of Minutes for January 19, 2021 Meeting**

- A) Beverly Morrow requested any changes for this evening's agenda from the Members, there were no changes.
- B) Beverly Morrow requested a motion to approve the January 19, 2021 meeting minutes as written.

Jean Andersen motioned to approve the January 19, 2021 meeting minutes. Jeff Phillips seconded the motion. A roll call vote was taken. All in favor. Motion carried.

#### 4. Old Business

- B3 Services Member findings from calling providers: A report will be provided at next meeting. We would like Network Operations to come to our next meeting to speak to this.
- Possibility of Mecklenburg CFAC Member: this opening has been advertised all around, and we found someone that will take the position: Jeanine White for IDD. She wasn't able to attend this evening. She was informed she must attend two meetings and email LaKeisha McCormick for an application. Jean Andersen said she has someone reaching out to a foster parent through DSS about CFAC. In a lot of cases they are the ones that are interacting with the system for the children they provide care. The foster children would have to fall into one of the disability areas. We could still have some Mecklenburg and Rowan new members. Jean will reach out to DSS to follow up with this information.
- Statutory obligations: We have completed 5 of them, the sixth one is the business plan, and there's a glitch there out of our control. So we can say we've completed all of our statutory requirements.
- Gaps in services: Beverly explained Peer Support has a limited time frame. Services might not be in the area where the individual resides; there are many people who need peer support all the time. So we need to decide if we should take this as an initiative – how can we extend/continue support for these individuals. It was identified that this is not a Cardinal problem. The number of hours that Medicaid approves for peer support service is a state issue. We would need to bring this to state CFAC and ask them to advise the DHHS legislature and copy Trey Sutton. Michelle Joshua volunteered to write the letter, and Beverly offered her assistance. The letter should be ready to present to the CFAC for next meeting, and then it can be sent.

Terri Clark said guardianship is issue and needs research. Some guardians are not doing their jobs. People like social services that have guardianship over someone are not involved on what's going on. They are not participating in the activities, meetings, and decisions. Beverly asked Terri to make some specific notes, perhaps two or three things, to next meeting so we can discuss and decide if it should be an initiative. However, then it was discussed that this is a state issue and nothing to do with Cardinal and is not something that CFAC can take up.

#### 5. New Business

- Facebook page update: no update at this time.
- Latino Sub-committee report: Maria Shannon reviewed “What to Expect Next” brochure; made some changes that were sent to Lakeisha and she forwarded them to Cardinal Communications last week to be reviewed. It would be good to know what brochures we will be using. Cardinal FB page doesn’t put things in Spanish. LaKeisha McCormick will follow up with King to see if there was any research a translation option.  
 Maria said an email address is needed to start a communication channel, and we need to have more participation from the members on this initiative from the Hispanic members. Maybe they can review material, translate things, etc. to start off. Maria could talk to King about understanding the liability issue of having a FB, but we really need to move forward with a FB page. Other CFAC groups have a FB page. The purpose of the FB page is to share information, and we would not link things directly to Cardinal. It was mentioned that FB will translate Spanish to English, but not the other way around. Lakeisha will follow up with King about the FB page. In January’s minutes, under the DHHS update that Stacey Harward offered, it was mentioned that we could reach out to Karen Gross, the Chair of Boone CFAC (Vaya) for some information on their FB, and was mentioned again this meeting.
- GCQI Committee Report. Michelle Joshua offered an update. The next meeting is March 26. The two main areas of conversation are the follow up care after hospitalization, and the barriers to services and to care and are ongoing discussions. I will inform the group of the progress made in these two areas in the next meeting.
- Cultural Competence Committee report. Jeff sent out the training flyer for an upcoming up “Understanding Trauma and the Impact on Minority Communities” on Feb 19 for black history month. Feb 19. He sent out the registration link. Beverly will recirculate the flyer once she receives it from Jeff.
- State CFAC meeting: Jean Andersen gave an update. CFAC voted on the 122xc changes and what’s going to be submitted. Everyone should have a copy of it and thought we could discuss it. The main changes for local CFAC are the inclusion of TBI and the part was taken out about the area authorities reviewing the budget because they don’t exist and was hung up in the relational agreement.
- DHHS update: Stacey Harward gave an update.
  - Regional CFAC on February 22, 6:00 p.m. to 7:30 p.m.
  - SCOOP presentation is going on right now, go on the website in your CEE update to see what you missed, will be going on until March 30<sup>th</sup>.
  - Peer support in the face of COVID, webinars 2/23 at 10am and the registration is in the CEE update.
  - The state CFAC has opened their subcommittee to local CFAC members.
  - Restarting the ELT calls that occurred before ethe state to local call.
  - Opportunities for input in your updates, so please make sure you are reviewing the updates.
  - Feel free to contact Stacey for anything.

Beverly explained we need to participate in the regional CFAC meetings whenever you can.

- Cardinal updates: LaKeisha McCormick gave an update.
  - Last month requested a CFAC flyer for recruitment, and it was submitted to Communications to be created. Wanted to know if everyone was aware that there is a CFAC brochure you could use to recruit, and Cardinal can provide you with them. This could be emailed to entities.

## 6. Other discussions

- Terri and Iris will be making some B3 services calls. The Latino subcommittee and the B3 services are two of our main initiatives right now. So this is really great, thank you Terri and Iris. And we look forward to an update next meeting.
- Thank you to the Latino subcommittee and all you do, our number one initiative. Members to contact Maria or Jessica if you can help out.

## 7. Action Plan

- Achieving Our Six Statutory Obligations: this can be removed because the business plan is out of our control.
- New Member Solicitation
- Latino/Hispanic Community
- Transition to Community Living (TCL) Annual Report. We need to know when the annual report is published so we can receive it. LaKeisha was asked to find out when it's published.

## 8. Adjournment

Beverly Morrow called the meeting to adjourn at 7:45 p.m.

Submitted By: Laura Wilkicki, Cardinal Community Operations Business Administrator