

# Alamance-Caswell Consumer & Family Advisory Committee Meeting Minutes

Tuesday October 23, 2018 6:00PM

Cardinal Innovations Healthcare 2929 Crouse Lane Suite A, Burlington, NC 27215

Committee Members	Voting Member Present = P Absent = A
Jeanette Williamson-CFAC Chair	P
Candle Hughes	P
Lea Ottinger	P
Bob Crayton	P
Jaely Ottinger	A
<b>LME/MCO and State Staff</b>	<b>Non-Voting</b>
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Member Engagement Manager <b>Name: Deborah Hendren</b>	Absent
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Member Engagement Specialist/ CFAC Liaison <b>Name: Jennifer Munch</b>	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Project Support Professional/CFAC Clerk <b>Name: Reina Merino</b>	Present
<b>Agency:</b> Division of Mental Health, Developmental Disabilities and Substance Abuse Services   NC Department of Health and Human Services, Community Engagement & Empowerment Team <b>Title:</b> Mental Health Program Coordinator <b>Name: Stacey Harward</b>	Absent
<b>Guests</b>	<b>Non-Voting</b>
Ric Bruton, Sr. Community Executive	Present
Michael Norton, Quality Management Manager	Present
Tim Jeffers	Present



- I. Call to Order/Introduction** **Jeanette Williamson**  
Chairperson called the meeting to order at 6:01PM. Introductions were made.
- II. Consent Agenda and Minutes Approval** **Jeanette Williamson**  
Bob made a recommendation for the table set up to be smaller for the next meeting. Bob made a motion to accept the minutes, Candle seconded the motion. All in favor.
- III. QM Dashboards** **Michael Norton**  
Michael Norton went over the dashboard reports.
- IV. Cardinal Innovations Healthcare Updates** **Jennifer Munch & Ric Bruton**  
Jennifer Munch spoke about the new updated sign in sheet/stipend form. Ric Bruton went over the county dashboard reports. Ric spoke about the Mobile Crisis provider for Alamance will be transitioning to a different provider at the end of the month. He also mentioned that the division posted on the website the RFP (Request for Proposal) for the standard plans to come out. There were 8 commercial and only two PLE's (Provider Lead Entity) submitted. Bob Crayton provided further details that there will be 4 CPs and up to 2 PLEs under the Medicaid Transformation
- V. Community Board and/or Executive CFAC Updates** **Jeanette Williamson**  
Jeanette Williamson mentioned that Janet Sowers from the OPC CFAC is now on the Community Board replacing Leslie Matthews. Bob mentioned that the Community Board packet is posted online for anyone interested. Jeanette Williamson spoke to the Community Board about the Recovery Event that the AC CFAC held in September 2018.
- Jeanette shared with the Community Board about the CFAC Summit held on October 12-13, 2018 at the Cardinal Innovations office in Kannapolis, NC. Jeanette Williamson talked about the local CFAC's merging by regions. Bob spoke about the Executive CFAC being dissolved and changing functions. Local CFAC's are still going by the current Bylaws until new Bylaws' reflect the new structure. During the CFAC Summit Trey Sutton mentioned that Cardinal Innovations is looking at health regional councils and it happens that the changes being made from the CFAC Summit aligns the CFAC structure with the proposed structure. AC and OPC CFAC's will be combining and making it the Central Region. A Bylaws committee was formed from the Summit and has their first conference call Monday October 29, 2018. The changes to the Bylaws will be presented to the Executive CFAC in February 2019. Executive CFAC will meet next in February 2019.
- VI. Old Business** **Jeanette Williamson**  
Jeanette thanked everyone that helped with Recovery event held in September. Lea expressed how informative it was.
- VII. New Business** **CFAC Members**  
Darlene Cooper submitted her membership application and when she attends the next meeting, AC CFAC members will take a vote to bring her in.

Jeanette mentioned that a decision needs to be made regarding Jaely Ottinger continuing as an AC CFAC member. Jaely expressed that she is not ready to come back, has too many things going on at this time. By next meeting in November chair should have something in writing regarding a leave of absence.

Bob Crayton suggested that the previous assessment be reviewed before the new assessment comes out in December 2018. Members discussed possibly waiting until the merger of AC and OPC CFACs.

**VIII. Community Involvement**

**CFAC Members**

WHAM training will be held at the AC Cardinal Office on November 29 & 30.

Bob shared that the Alamance County Allied Churches (ACAC) has been reported in the news laid off staff and having financial struggles and may be closing.

**IX. Public Comments**

**Community Members**

Bob shared that he attended a United Way Community Breakfast last summer in June and shared some of the numbers given at that meeting.

**X. Comments & Adjourn**

State CFAC to meet on November 14, 2018.

State to local conference call in on November 21, 2018.

Meeting adjourned at 7:30PM

Submitted by:

***Reina Merino-Project Support Professional 10/26/2018***

Name/Title and Date