

Dear Requester:

Cardinal Innovations Healthcare is committed to improving the health and wellness of our members and families, and we believe that investing in our communities is key to ensuring that services and supports are available to those in need. As part of our ongoing philosophy of community reinvestment, we are accepting Requests for Proposals (RFP's) to fund capital, equipment, and/or programmatic needs on an ongoing basis.

Cardinal Innovations Healthcare serves 825,000 North Carolinians with complex needs. We provide access to both Medicaid and State-funded services and supports that best meet the unique needs of our members with mental health conditions, intellectual/developmental disabilities, or substance use disorders. Our community-based model of managed care supports natural interaction among members, local providers and stakeholders, and will serve as the foundation for identifying unmet needs. As you consider the needs within your community, we ask that you consider stable, sustainable investments that will improve health outcomes for these individuals, so that collectively, we may better serve North Carolina's most vulnerable citizens.

The following entities may submit a proposal for consideration:

- Counties
- Local Public School Systems/Districts and/or Higher Education Institutions
- Municipalities
- Well-established tax-exempt organizations (defined as being in operation for a minimum of three (3) years and qualifying for exemption under Section 501(c)(3), 501(c)(4), or 501(c)(6) of the IRS code).

Proposals to serve members in the following 20 counties will be considered:

Alamance	Davidson	Granville	Person	Stokes
Cabarrus	Davie	Halifax	Rockingham	Union
Caswell	Forsyth	Mecklenburg	Rowan	Vance
Chatham	Franklin	Orange	Stanly	Warren

Please review the attached requirements before submitting your application. Applications will be reviewed as they are received. Cardinal Innovations may request additional information or documentation in order to fully evaluate the request. All applications will be reviewed by an internal review committee, followed by presentation to, and final decision by, the executive leadership team.

Together we will continue to make a difference in the lives of those we serve.

Sincerely,

Cardinal Innovations Healthcare

2020 Request for Proposal Process Requirements

Guidelines:

- The area of need should be fully detailed, including how the project/equipment/program will provide additional services and/or supports within the community, and how your proposal aligns with the mission of Cardinal Innovations Healthcare
- RFP's are limited to three pages. (Applicants will be contacted if further information is needed.) Supplemental brochures may also be provided as addendums
- A budget form must be submitted with your proposal. This form should itemize proposal expenses and justify how final dollar amounts were determined. Expanded budgets, bids, and/or 3rd party quotes may also be submitted as backup documentation
- Long-term sustainability should be outlined in the proposal. Is the proposal sustainable without ongoing fund consideration from Cardinal Innovations Healthcare? Does the proposal address and/or explain potential fluctuations in state funding, rate changes, or adjustments?
- Project outcomes, including ongoing measurement and support, should be included in the proposal
- Up to three letters of support for your request may be attached to your proposal. Letters may come from any stakeholder familiar with the community and the identified need
- Clarification questions may be asked as needed. Please submit questions via email to michael.mcallister@cardinalinnovations.org.
- Cardinal Innovations Healthcare leadership will review all proposals and make final determination of all awards
- For convenience and clarity, this RFP packet is provided in Microsoft Word format. Please download, save, and complete the documents in Word. Handwritten documents will NOT be accepted
- A final project report must be submitted to Cardinal Innovations Healthcare within 364 days of RFP approval
- Copies of any promotional materials related to the project/equipment/program will be submitted to Cardinal Innovations Healthcare for approval prior to release, and should also be included in the final project report
- If the program, project, or equipment runs under-budget, Cardinal Innovations Healthcare must be notified and any remaining funds must be transferred back within the 364-day deadline

2020 Request for Proposals Cover Page

Name: _____

Address: _____

Primary Contact: _____ Position: _____

Phone: _____ Email: _____

Funding will be used for (check all that apply): Capital Equipment Program

Name of RFP: _____

Amount Requested: \$ _____

Please return the completed signed cover page with your attached proposal and budget via email to:
michael.mcallister@cardinalinnovations.org

Or mail your paper application to:

Cardinal Innovations Healthcare
Attn: Michael McAllister
550 South Caldwell Street #1500
Charlotte, NC 28202

Please email or call Michael McAllister at 704-723-1410 regarding any questions during the RFP process.

Applicant Signature: _____ Date: _____

Applicant Printed Name: _____

2020 Budget for Requested Funds

Please use this form and/or attach a page detailing the proposed budget.

	Description	Dollar Amount Requested
Capital Project		
Equipment		
Program		
Other		
Total Funds Requested: \$		