

Consumer and Family Advisory Committee Meeting Minutes

February 14, 2019 at 6 p.m.

Cardinal Innovations Healthcare, 201 Sage Road, Room 104, Chapel Hill, NC 27514

Committee Members	Voting Member Present = P Absent = A
CFAC Chair-Steve Furman	P
Allen Dittmer	P
Janet Sowers	P
Stanley Cotton	P
Ellen Perry	P
Staff	Non-Voting
Agency: Cardinal Innovations Healthcare Title: Member Engagement Specialist Name: Juanita Jefferson	PRESENT
Agency: Cardinal Innovations Healthcare Title: Senior Community Executive Name: Ric Bruton	PRESENT
Agency: Cardinal Innovations Healthcare Title: Director, Community Operations Name: Emily S Bridge	PRESENT
Agency: Cardinal Innovations Healthcare Title: VP, Community Operations Name: Anna Marshall	PRESENT
Agency: Cardinal Innovations Healthcare Title: Project Support Professional Name: Reina Merino	PRESENT
Agency: Division of Mental Health, Developmental Disabilities and Substance Abuse Services/ NC Department of Health and Human Services, Community Engagement & Empowerment Title: Mental Health Program Coordinator Name: Stacey Harward, BSW	PRESENT
Guests	Non-Voting
Courtney Wilburn	Present

- I. Call to Order/Introduction** **Steve Furman**
Chairperson called the meeting to order at 6:04PM
- Juanita Jefferson read the ground rules.
- II. Consent Agenda and Minutes Approval** **Steve Furman**
Janet Sowers motioned to approve the OPC CFAC minutes from January 10, 2019 with corrections and Allen seconded the motion.
- III. Old Business** **Juanita Jefferson**
Steve requested at a previous meeting getting someone to do an Opioid specific training. Member Engagement manager looked into getting someone from the Poe Center coming to OPC to do the training. There is a cost of \$300 for the 90-minute training along with mileage. Stacey volunteered to ask someone from the state to do an Opioid training at no cost. Juanita to follow up with Stacey.
- At a previous meeting, Allen had asked about the Acronyms that are used. Juanita provided a list of Glossary and Acronyms available for them look over.
- IV. NC DHHS Updates** **Susan Harward**
Rutherford County LME/MCO is realigning with Partners Behavioral Health Management with an effective date of July 1, 2019.
- State to local call is Wednesday February 20, 2019.
- NC One in Recovery is March 13-15.
- NC Tide Conference is April 28-May 1, 2019 in Wilmington, NC. There will be valet parking for this event.
- V. Proposed Community Governance Restructure** **Juanita Jefferson & Whitney Robertson**
Juanita Jefferson and Whitney Robertson gave a presentation on the Proposed Community Governance Structure.
- Juanita passed around information for CFAC members to be able to provide feedback regarding the Proposed Community Governance Structure.
- Juanita went over the timeline for the tentative implementation plan fiscal year 19-2020.
- VI. Cardinal Innovations Updates** **Juanita Jefferson**
Juanita went over the Community Needs Assessments, how important it is to complete and submit feedback.
- Cardinal Innovations Community monthly newsletter is provided in printed form to each CFAC member.
- VII. Community Involvement**
NC Tide registration closes on March 27. Janet Sowers turned in her training request form to attend NC Tide.
- VIII. Public Comment**
Five County moves around their CFAC meetings to different areas to get more involvement from the community.

IX. Vote on New Member

Ellen Perry has attended her two meetings to become an OPC CFAC member. Janet Sowers made a motion to accept Ellen as a new member and Stanley seconded the motion.

X. Adjournment

Stanley made a motion to adjourn at 7:55PM and Janet seconded the motion.

Submitted by:

Reina Merino, Project Support Professional 1/14/2019

Name/Title and date