

Consumer & Family Advisory Committee Meeting Minutes

Date and Time: July 19, 2018 at 5:30pm

Location: Anuvia Prevention and Recovery- 100 Billingsley Road, Charlotte, NC

Committee Members	Voting Member Present = P Absent = A
Beverly Corpening – Chair	Present
Laura Berryhill	Present
John V. Corrigan (on Phone)	Present
Shari Phillips	Present
David Fleck	Present
Gloria Tiller	Present
Randy Sperling	Present
Russell Andrews	Absent
Jay Holman	Present
LME/MCO and State Staff	Non-Voting
Agency: Cardinal Innovations Healthcare Title: Member Engagement Specialist/CFAC Liaison Name: Ronald Clark	Present
Agency: Cardinal Innovations Healthcare Title: Project Support Professional/CFAC Clerk Name: Kilsy Silva-Disla	Present
Agency: DHHS/DMH/DD/SAS Title: Name: Stacey Harward	Present
Guests/Members	Non-Voting
Laurie Whitson	Present
Emily Smith Godfrey	Present
Derek Bittner	Present

- I. **Call to Order/Introduction** **Beverly Corpening**
Chairperson called the meeting to order at 5:30p.m.

- II. **Minutes Approval** **Beverly Corpening**
Meeting minutes from February 1, 2018, March 15, 2018, and April 18, 2018 were presented for approval. Jay Holman motioned to approve the minutes, Laura Berryhill seconded the motion. All in favor. Motion carried.

- III. **Cardinal Innovations Health Updates** **Laurie Whitson**
Laurie Whitson presented the County Dash Board Report. The members had questions concerning the information Laurie Whitson presented. Laurie was able to address their concerns. A number of members requested additional information. Ron will forward the following to the members:
Data regarding B3 Services and Clinical Initiatives.

Ron Clark provided handouts to the CFAC members. He reviewed the Learning Management System information Cardinal Innovations added for the CFAC members to access courses as well as trainings available to them online.

Ronald Clark requested to the members, the allowance of Cardinal Innovations being responsible for taking the meeting minutes for future CFAC meetings. In addition, he requested that Cardinal Innovations be the keeper of the recorded meeting minutes. Beverly Corpening, Chair, explained that this was not a viable nor comfortable solution; based on past experiences Mecklenburg CFAC has had with Cardinal Innovations staff. Gloria Tiller motioned to table the discussion and to be discussed at a later date, Jay Holman seconded the motion. All in favor. Motion carried.

Emily Godfrey, Director of Community Engagement opened a discussion regarding CFAC membership renewals. Questions were raised in regards to the terms the Chair was allotted to serve per the bylaws. Beverly Corpening, Chair, corrected this misinformation and the meeting continued.

IV. Old Business

Beverly Corpening

John Corrigan had no current updates from the subcommittees.

V. NC DHHS Updates

Stacey Harward

Stacey presented the members information about the upcoming State CFAC Board Meeting which will be held on August 8, 2018 to discuss about the HB403 bill and it affects. Stacey informed the member of a DHHS Quarterly Newsletter available to the member that include currents events in the community. Stacey will bring copies of the newsletter to next meeting. Stacey also informed the members of the upcoming State CFAC meeting; call in option will be available if members are unable to attend.

VI. New Business

Beverly Corpening

Beverly discussed the upcoming Statewide CFAC meeting. Beverly reviewed the new CFAC budget which was approved by Cardinal Innovations board to attend conferences and the trainings necessary to help the CFAC members to improve their advocacy efforts.

Beverly Corpening, Chair requested the budgeted amount allocated to the Mecklenburg CFAC. The information provided by Emily Godfrey and Kilsy Silva Disla at the meeting was inaccurate. The amendment regarding the budget for Mecklenburg CFAC was made and shared with Beverly Corpening, Chair via telephone.

VII. Action Steps

Stacey to bring information on upcoming Community Events to the next meeting.
Discussion on CFAC budget

VIII. Recruitment and Membership Efforts

There are no new recruitments and memberships.

IX. Recommendations to the Board

There are no new recommendations to the board.

X. Public Comments

No public comments were made at this time.

XI. Adjourn

Meeting was adjourned by Beverly Corpening at 7:30pm
Next meeting will be September 27, 2018 at 5:30pm

Submitted by:

Kilsy Silva Disla

Name/Title

07/23/2018

Date