

Executive Consumer & Family Advisory Committee Meeting Minutes

January 24, 2019 5:30PM

Cardinal Innovations Healthcare 2929 Crouse Lane, Suite A, Burlington NC 27215

Committee Members	Voting Member Present = P Absent = A
Beverly Morrow-Interim Chair	P
Obie Johnson-Interim Chair-Elect	P
Jean Anderson	P
Russell Andrews	A
Terry Cox	P
Bob Crayton	P
Matt Potter	P
Angelena Kearney-Dunlap	P
Janet Sowers	P
Gloria Tiller	A
Jeanette Williamson	P
Steve Furman	P
Stanley Cotton	P
LME/MCO and State Staff	Non-Voting
Agency: Cardinal Innovations Healthcare Title: Director, Community & Member Engagement Name: Emily S Bridge	Present
Agency: Cardinal Innovations Healthcare Title: Member Engagement Specialist/CFAC Liaison Name: Juanita Jefferson	Present
Agency: Cardinal Innovations Healthcare Title: Project Support Professional/CFAC Clerk Name: Reina Merino	Present
Agency: Division of Mental Health, Developmental Disabilities and Substance Abuse Services NC Department of Health and Human Services, Community Engagement & Empowerment Team Title: Team Lead Name: Suzanne Thompson	Present
Guests	Non-Voting
Sarah Potter	Present
Yalanda Williams	Via-Phone
Mary Miller	Via Phone



I. Call to Order/Introduction **Beverly Morrow**

Chairperson called the meeting to order at 5:31 p.m. Roll call.

A moment of silence in memory of ECFAC member Shira Belovicz that passed away in December 2018.

II. Consent Agenda and Minutes Approval **Beverly Morrow**

Bob made a motion to approve minutes and Terry seconded the motion.

III. Special Business **Beverly Morrow**

Jennifer Russell asked that the By-Laws committee submit the By-Laws by Friday January 18, 2019.

By-Laws committee was established at the Empowered Voices Summit. The By-Laws committee met twice, once on December 8th, 2018 and then again on January 12, 2019.

At the empowered voices summit the Cardinal CFAC was voted on being re-structured. It was restructured into 4 Regions which are as follows AC/OPC, Five County, Southern and Triad.

Vayas By-Laws were used as a guide for the By-Laws. The By-Laws are a living document.

Some members of the by-laws committee took it upon themselves to make changes to the By-Laws after the January 12, 2019 meeting. Those changes to the By-Laws were not neither agreed upon or voted on by a majority, therefore they were not presented at the ECFAC meeting on January 24th.

Cardinal Innovations board attorneys Chuck Hollowell and Callan Skinner submitted a redlined copy with suggested additions and changes to the Executive CFAC chair; the redline copy also contained notes to track changes.

IV. Revision of By-Laws **Beverly Morrow**

Discussion of the Bylaws and changes were tracked during the meeting.

V. Action Steps

Reconvene on Article IV Membership at the next meeting.

February 7, 2019 will be the next meeting to continue with the By-Laws revisions.

Any Revisions are to be sent to Reina Merino By Monday February 4th, 2019.

Meeting will begin at 5:00pm.

VI. Comments & Adjourn

February 7, 2019 ECFAC will meet at 5:00PM

February 28, 2019 at 5:00PM to finalize By-Laws.

Meeting adjourned at 8:14PM

Submitted by:

Reina Merino-Project Support Professional 1/25/2019

Name/Title and Date