



**I. Call to Order/Introduction** **Beverley M. Morrow**

- Beverly M. Morrow called the meeting to order at 6:05 p.m.
- Introductions were made by visitors and guest as well as everyone present

**II. Agenda and Minutes Approval** **Beverley M. Morrow**

- Agenda and Minutes were presented for approval. Motion to approve the agenda and minutes was made by John Hufton and second by Jean Andersen. Motion was carried, agenda and last meeting minutes were approved.

**III. Old Business** **Beverly M. Morrow**

- Beverly shared that Michelle Joshua was not able to be present due to personal reasons. Michelle previously said that she was interested in representing Piedmont CFAC in the QCQI committee. Beverly said that this would be addressed again at the next meeting upon Michelle's return.

**Yalanda Williams**

- Yalanda reviewed all of the documents which were handed out at the meeting with the members. Some of these documents were the training center information, Training request form, the Bonnie Shell Scholarship, the QCQI comment form and a few others.

Yalanda also asked for an official approval to be made by the committee to allow a recorder to be used during the meeting for minute's purposes. Beverly asked the members if there were any objections to have the meeting minutes recorded by any of them and there were no objections. The recorder was officially approved by the committee for the clerk to use for meeting minutes purposes only.

**State CFAC, Community Board/Cardinal Board**

**Jean Andersen**

- Jean said that there are no new updates on the local board other than that they did approve CFAC budgets and that there is another meeting in about a week. Also, there are some new Cardinal Innovations commercials which have been received really well in the community.
- The next state CFAC Board meeting on August 8, 2018 will be about discussing HB 403 which outlines the requirements of the BH/IDD tailored plans, which was assigned by the Governor on June 22 and became law. Jean has encouraged everyone to attend the meeting to hear about Medicaid transformation.

**Beverly M. Morrow/ Members**

- Beverly reiterated that as part of the strategic plan it was the CFAC member's duty part to share or communicate others about CFAC as well as about Cardinal Innovations. Beverly asked for updates from the members on their progress on this initiative. Here are some of the responses from the members.

**Terri Clark** – Mentioned that she has been working with people in the community and connecting them to services provided by Cardinal Innovations. She has been sharing brochures and reaching out to as many people as possible.

**Dora Hufton** – Commented that she is still handing out brochures in the community.

**Beverly M. Morrow** – Shared that she is also handing out brochures when she is out in the community. She also was in attendance at the Advocacy event.

**IV. New Business** **Beverly M. Morrow**

Beverly mentioned to the committee the obligations to complete the assignment between meetings and the importance of it. The assignment was to look at the information provided in the county dashboard and if anything was unclear to write down the questions necessary to clarify.

She also mentioned the need to assign a chair elect to the committee. She asked if anyone was interested in being the chair elect and explained what the role consisted off. They needed to decide on who would take up that role.

### **Membership**

- Two new members were up to be voted into CFAC at this meeting. The names of which are Hezekiah Anderson who will be representing IDD for Union County and LaRhonda Watkins also representing IDD for Stanly County.
- Beverly recommended a motion to be made for both LaRhonda and Hezekiah to be voted in as members of the Piedmont CFAC.
- Terri Clark made a motion to vote them into the committee. John Hufton second the motion. Motion was carried and approved. Both Hezekiah and LaRhonda are now new members of the Piedmont CFAC.
- Jeff Euto's first term is complete and was up for re-election. Beverly mentioned some issues which were according with Jeff that needed to be addressed before a vote was made for his possible re-election. Beverly mentioned the issues to the members and asked that the members give feedback on how they wanted to handle the situation. Terri suggested the committee speak with Jeff about these issues again. Jeff was allowed back in the room and the issues were discussed with Jeff. Jeff assured the committee that he would do his part to comply with the issues he was having during the meetings. The committee also asked Jeff's dad if he would agree to help Jeff during the meeting with these issue and he agreed he would. The committee decided to vote on Jeff's second term. Dora made a motion to vote Jeff in for a second term and Terri second the motion. All members present were in favor. Motion was carried and Jeff was voted into the committee for a second term.
- Beverly brought up the election for a chair elect being necessary and explained the role again. Terri Clark decided that she was interested in the position. Beverly recommended a motion be made to vote Terri in as the Chair Elect. LaRhonda made a motion and Jean second the motion. All of the members were in favor and the motion was carried. Terri was voted in as the Chair elect of Piedmont CFAC.

### **Dashboard Report Funding by County**

#### **Reid Thornburg**

Reid reviewed the county dashboard with the members. Reid explained to the members what the purpose of the report is and why the county assigns funds to the different counties for the purpose of providing services needed in that county. Every quarter Cardinal Innovations develops a quarterly report to provide the fund amount which was provided by the county as well as expenditures of those funds. None of these funds are used by any MCOs for personal use at any time. Those dollars are used to pay the services providers that are allocated those funds. Once all of the report explanation was given Reid asked the members had any questions about the report. John Hufton asked if Daymark received funding for their facility from that money. Reid responded that there was a combination of Daymark and Cardinal Innovations working in collaboration to provide those fund to get the facilities up and running.

Beverly M. Morrow asked that about the comment Reid made at the very beginning and how the county provides funding. Reid's response was that the county were obligated to provide funding for mental health, substance use disorder, and intellectual disability services. Beverly asked if there was a percentage or an amount that was distributed. Reid responded that what counties usually look at is the population and develop or distribute a percentage of the fund based on that population as well as the needs that they project that county would have. Larger counties will have a larger amount of funds or budget to work with. Cardinal provides the counties with the report as a way to give accountability for the use of the funds as well as a service to the county to show that no funds are being use for Cardinal Innovations personally. Reid also shared that Union county has decided to do their own report so moving forward as of 07/01/18 you will not see Union County included in the reports Cardinal Innovations provides. Beverly asked if it was typical for a county to do that and Reid responded that it is not typical. Beverly asked "but that money has to be used for MH/SUD/IDD correct?" and Reid responded that she was correct on that.

Beverly asked Reid if there was a reporting system in place that would allow them to see if and how Union County is using their funds. Reid responded that the reporting for Union county is up to them to report to the state. They are responsible for giving account to the state and how they used the funds allocated to them. Cardinal Innovations has already been in communication with Union County and transferring to them complete responsibility on how they will need to be accountable for their funds as well as report to the state accordingly. LaRhonda asked about that type of information and if it is available for the consumers to view it in any way. Reid responded that there is no way for the consumer to have access to that information unless they assist a county board meeting. Once Reid explained how Cardinal Innovations is accountable with the counties with the funds as well as how the county is also required to report on funds, LaRhonda said that it sounds like there are some good checks and balances established as well as the benefits of having Cardinal Innovations provide the information necessary to show that the funds are being used accordingly. Reid shared that there are many open communications between Cardinal Innovations and the counties when it comes to the funds. Reid suggested that CFAC members should attend a county commissioner's board meeting and represent CFAC when they attend as well as the opportunity to hear the information shared at those meetings.

#### **TCLI**

**Chad Allan/Diane Lowder**

Chad presented on Transition to Community Living he explained through the Power Point presentation who they are and what they do. Beverly explained how TCL was an initiative that began many years ago based on a mandate from the department of justice in the state of North Carolina.

#### **Budget**

**Beverly M. Morrow**

Beverly spoke to members about the current Piedmont CFAC budget and how that was broken down. She recommended that they go from 6 meetings a year to 10 meetings as they have so much to cover and do per the statutory requirements and 6 meetings are not enough. Motion was made by Dora to hold 10 meeting instead of 6 meetings. Terri second the motion, all members were in favor and the motion was carried to have 10 meetings. There will not be a meeting in August because they should have had July off and it did not happen. There will also not be a meeting in December per the 10 meetings a year.

Beverly spoke about the budget and how they were allocated. She wants the members to be able to attend conferences and trainings. The members needed to approve the amount allocated to the Piedmont CFAC. John made a motion to accept the budget and LaRhonda second the motion. All members were in favor of the motions and it was carried. The current Piedmont CFAC budget was approved.

Beverly read off from the CFAC annual report which was directed to the board. She wanted the members to know that they provided feedback and what that was. She reminded the members to keep in mind the comment forms and to fill them out as needed so that the issues they see arising are being addressed.

#### **Recommendations to the Committee**

**Beverly M. Morrow**

- Beverly reminded the committee members their obligation to spend a minimum of 3 to 4 hours outside of the CFAC meetings and to be involved and engaged in all meeting discussions.
- Beverly also reminded the committee of their assignments and how they need to complete those to prepare for future meetings.

#### **VIII. Next Steps**

**Beverly M. Morrow**

- Assignment to the member will be emailed by Beverly and they have the obligation to complete those assignments.
- Fill out comment forms as necessary and bring them in to the meeting to make sure those are being directed to the proper person as well as being addressed.
- Suzanne Thompson from DHHS to come and speak about Medicaid transformation

- Create an **emergency contact** list for the CFAC members to have at the meetings in case of an emergency.
- Possibly inviting someone from Cardinal Innovations who will train or further explain the learning management system and how to access training online.
- Achieving the six statutory obligations.
- What do we want to achieve this year

**IX. Public Comment**

**Beverly M. Morrow**

- There were not public comments at this meeting.

**X. Adjourn**

**Beverly M. Morrow**

Beverly M. Morrow called the meeting to adjourn at 8:10p.m.

**Next Meeting- September 18, 2018 at 6pm**

**Location: 4855 Milestone Ave. Kannapolis, NC 28081**

Submitted by: Kilsy Silva-Disla

Kilsy Silva-Disla/PSP Board Clerk

Name/Title

September 20, 2018

Date