



**Executive Consumer & Family Advisory Committee (CFAC)
MEETING MINUTES**

Date: February 23, 2017 **Time:** 6:00 pm - 8:00 pm **Location:** 2929 Crouse Lane, Burlington, NC

COMMITTEE MEMBERS		
NAME	AFFILIATION/REPRESENTATION	PRESENT
Beverly Corpening – Chair	Mecklenburg – (SUD)	X
Bob Crayton – Vice-Chair	AC – Alamance (MH)	X
Jeanette Williamson	AC - Alamance (SUD)	X
Melisa Madden	AC – Caswell (I/DD)	X
Angelena Dunlap-Kearney	FC – Warren (I/DD)	X
George Bridges	FC – Granville (SUD)	
Rosemary Weaver <i>Lewis</i>	FC – Vance (MH)	X
Benita Purcell	OPC – Person (I/DD)	X
Leslie Matthews	OPC – Chatham (SUD)	X
Janet Sowers	OPC – Person (MH)	X
Zachary Adamsen	Mecklenburg – (MH)	
	Mecklenburg – (IDD)	
Rick Hibbett	Pied – Stanly (I/DD)	X
John Hufton	Pied – Davidson (SUD)	X
Beverly Morrow	Pied – Cabarrus (MH)	X
Obie Johnson	Triad – Forsyth (SUD)	X
Mary Miller	Triad – Forsyth (MH)	X
Matt Potter	Triad – Forsyth (I/DD)	X
LME/MCO and State Staff		PRESENT
Jane Clark	CIH – Director Member Engagement – Exec CFAC Liaison	
Amy Kendall	CIH – Chief Administrative Officer	X
Eric Fox	DMH/DD/SAS-CE&ET MH Program Mgr <i>Coordinator</i>	X
Suzanne Thompson	DMH/DD/SAS-CE&ET Supvr/Team Leader	X
Ken Scheusslin	DMH/DD/SAS Consumer Policy Advisor	X
Whitney Robertson	Member Engagement Specialist – No. Region	X
Tim Simmons	Member Engagement Specialist – No. Region	X
Guests		PRESENT
Sarah Potter	Triad CFAC – Forsyth	X
Bonnie Foster	Mecklenburg CFAC	X
Russell Andrews	Mecklenburg CFAC	X
Amber Hibbett	Family member	X
Dora Hufton	Piedmont CFAC – Davidson	X
Patty Thompson	AC CFAC – Caswell	X
Via Telephone		PRESENT
Beth Albrough	Piedmont CFAC – Union	X
Jean Anderson	Piedmont CFAC – Stanly	X

1. Welcome & Introductions

Presenter(s): Beverly Corpening

- The regular bi-monthly meeting of the Executive CFAC was held on Thursday, February 23, 2017, at 6 p.m. at the AC Community Office on 2929 Crouse Lane, Burlington, the meeting was opened by Beverly Corpening, Executive CFAC Chairperson. She welcomed all visitors and everyone introduced themselves.
- Beverly C thanked Mary Miller and Bob Crayton for getting the Minutes out to everyone on time. Mary Miller does not play around and gets the Minutes done!
- Mary shared we are new to this and welcomes constructive criticism to make them better.

2. Minutes Approval

Presenter(s): Beverly Corpening

- The minutes of the last meeting were read and corrections noted.
- Minutes from December 15, 2016 were approved with a motion by Benita Purcell, second by Matt Potter, with revisions as noted by Eric Fox and John Hufton. Motion unanimously approved.

3. Old Business

Presenter(s): Beverly Corpening

- Relational Agreement is not ready. Revised by-laws were sent late and will not be approved tonight. By-laws committee worked hard and have been a ten month work in progress.
- The last delay has been caused by the need to protect CFAC members from unwarranted dismissal.
- Eric Fox to look over them and send recommendations to Beverly Corpening and anyone that has any additions/deletions please send to Beverly Corpening and Cc: Eric Fox.
- After much discussion it was clarified that the chair of the Alamance/Caswell CFAC was removed from office but remains a member of the local CFAC and remains the MH representative on E-CFAC.
- E-CFAC members expressed their appreciation for the exemplary behavior and service of the E-CFAC member and their puzzlement at his removal from office.
- Chair's remarks: By-laws are to be so CFACs can function with keeping in mind we serve the population of families and consumers with MH/IDD/SUD. Also want to be fair keeping the LME/MCO in mind to work in conjunction with them. Also protective of the members in these meetings putting forth their effort that have a voice.

4. New Business

Presenter(s): Beverly Corpening

- New Committees have been formed:
 - Time Keeper: Jeanette Williamson;
 - Budget Committee: Beverly Morrow;
 - Membership Committee (will ensure that all applications are on file, will include judicial);
 - Legislative Committee: Matt Potter will be asked to chair, (duties will include letter writing to legislators);
 - Policy/Parliamentarian Committee (By-Laws);
 - Communications Committee, Mary Miller and Bob Crayton (materials that need to be sent out in a timely manner).

5. State Updates

Presenter(s): Eric Fox

- E-CFAC was given a list of conferences for March, April and May and were also sent via email.
- New DHHS Secretary is Mandy Cohen, MD.
- Templates for comments need to be done.
- Is Carolyn remaining on the Board? Comments to the board need to be done, several items never got to the Board, including that E-CFAC wants to be a standing agenda item. There is a need for coordination of dates of E-CFAC and the Board so information can be given in a timely manner.
- The next Board meeting is June 24 in Charlotte.
- Benita and Bob traveled to Chapel Hill for the last Board meeting. They spoke at the open session on CEO compensation and TBI cuts. The Board continued their practice of conducting business in closed session after the opening remarks.
- In April Eric will present an introduction of a self-evaluation, "what have you actually done". There will be follow up in June. Calendars need to be coordinated with local CFAC, Local Board, E-CFAC and E-Board.
- By-laws final update and approval needed. Need to be ready before the June Board meeting.

6. Cardinal Innovations Updates

Presenter(s): Amy Kendall

- The LBP will be put in a word document. If the Eastpointe merger is approved the LBP will be updated. There was discussion on a formal document that E-CFAC would sign approving the LBP.
- Updates on various programs will be scheduled at each CFAC meeting throughout the year. E-CFAC will have an annual calendar addressing state statues, similar to the Board's Annual Plan of Work. Amy/Jane will coordinate this with the communications committee.
- There is a need for a transition plan for housing with IDD; this would need significant revenue; however, it is under advisement. Community Care Clinics are established as a safety net for enhanced mental health services; Amy will get us a list of providers and locations of these CCCs.
- Measurable goals, is there a start date? Yes, but some are also fiscal year goals, updates will be given.
- Children and youth services are not addressed in the state plan but CI has initiatives they are working with such as therapeutic foster care for children; progress will be provided. CI will improve their communications on clinic work being done. Amy will send information to the Communications Committee.
- We will get information on unmet goals from the last three year plan. Even though the latest LBP begins in January 2017, CI has been working with these programs since the beginning of the fiscal year, July 2016, so updates are available.
- Highland Avenue Building: A grant was given to CenterPoint to build a Crisis Center on Highland Avenue in Forsyth County to serve people in Forsyth, Stokes, Davie and Rockingham County who are having a mental health crisis. It was designed to alleviate overuse of the hospital emergency rooms and to more efficiently, effectively and humanely treat people experiencing a mental health crisis. After merger, committees of community stakeholders were told their input was no longer needed. Changes have been made to the original plans without Triad at the table. The Crisis Center will no longer have 16 inpatient beds for a 3 to 5 day stay. If hospitalization is needed, there will be a 45 minute transportation to an out of county facility. The provider of services has been changed.
- Triad CFAC has a history of being excluded in decision making since the merger. Matt Potter has volunteered to meet with CI to discuss this and other pending issues at Triad. CI does no business in the public sphere.

7. Board of Directors Updates

Presenter(s): Amy Kendall

- CI is introducing a web based LMS (Learning Management System) for employees and all CFAC members. Information will be sent to local chairs.
- A brief overhead view was given on some parts of the 2016/2017 budget. There are challenges to presenting such a large budget to E-CFAC. The new process will begin in April. Budget information will be sent to local chairs in June.
- CFAC budgets were discussed: CFACs budgets are reduced over time by money not spent by a historical spending. Triad's budget has been reduced from \$12,000 to \$5,000, this was not historical spending. Matt has requested to meet with CI to discuss Triad CFAC budget, meeting frequency and discontinued committees. It was stated that CI CFAC budget is low based on the percentage of the Medicaid population they serve, compared with other LME/MCOs in NC. It was noted that all stipend money was not being drawn.
- CI has 6 local CFACs that meet six times a year; one E- CFAC that meets 6 times a year. CI will provide a place to meet but cannot guarantee same level of staff.

8. Next Agenda Action Items

Presenter(s): Beverly Corpening

- Nominations for the E-CFAC Representative on the Board of Directors need to be sent to Beverly by Friday. List of nominees for the E-CFAC Representative on the Board of Directors will be presented for a vote at the April meeting.
- Beverly Corpening presented a Bonnie Schell Scholarship application from Bob Crayton to attend the Disabilities Rights NC Conference on April 20- 2017. A motion was made by Matt Potter, seconded by Mary Miller to approve a Bonnie Schell application. Motion unanimously approved.

9. Comments and Adjournment

Presenter(s): Beverly Corpening

- Beverly Corpening opened the floor to our guests for comments. No public comments.
- A Motion was made by Matt to adjourn the meeting and Mary seconded the motion. All agreed and with none opposing the motion carried.
- The Executive CFAC meeting was adjourned at approximately 9:07 p.m.

Respectfully submitted from *Mary Miller* and *Bob Crayton*.