

Consumer & Family Advisory Committee Steering Committee Meeting Minutes

Thursday August 1, 2019 at 5:30PM

Cardinal Innovations Healthcare 2929 Crouse Lane, Suite A, Burlington, NC 27215

Committee Members	Voting Member Present = P Absent = A
Ricky Graves-Vice Chair	P
Tim Gallagher	P
Pamela Goodine	P
Beverly Morrow-Chair	P
Jean Andersen	P
Crista Aldridge	P
Angelena Kearney-Dunlap	P
Dianna Talley	P
Shirley Robinson-Flood	P
Janet Sowers	P
Jeanette Williams	P
Steve Furman	P
LME/MCO and State Staff	Non-Voting
Agency: Cardinal Innovations Healthcare Title: Director, Community & Member Engagement Name: Emily S Bridge	Present
Agency: Cardinal Innovations Healthcare Title: Senior Community Executive Name: Ric Bruton	Absent
Agency: Cardinal Innovations Healthcare Title: Member Engagement Specialist/CFAC Steering Committee Liaison Name: Tim Simmons	Present
Agency: Cardinal Innovations Healthcare Title: Project Support Professional/CFAC Steering Committee Clerk Name: Reina Merino	Present
Agency: Division of Mental Health, Developmental Disabilities and Substance Abuse Services NC Department of Health and Human Services, Community Engagement & Empowerment Team Title: Mental Health Program Coordinator Name: Stacey Harward	Present
Guests	Non-Voting
Bob Crayton-Central Region CFAC Member	Present
Deborah Henderen-Member Engagement Specialist	Present
Lakeisha McCormick-Member Engagement Specialist	Present
Stacey Inman-Member Engagement Specialist	Present

I. Call to Order/Introduction

Emily S. Bridge

Meeting called to order at 5:35PM. Introductions made.

II. Agenda Approval

Emily S Bridge

Agenda approved.

III. Public Comments

Community Members

No public Comments

IV. NC DHHS Updates

Stacey Harward

Tailored Plan Transition Webinar on August 20, 2019.
State CFAC meets August 14, 2019.
State to Local call August 21, 2019.

State CFAC gave their annual report. Branden Wilson gave a presentation regarding Veteran's service in the Western region which is connected to NC 360. They spoke about NC Care 360. Deputy Secretary Cody Kinsley spoke about not letting the counties to move. State CFAC will be the liaison to the Local CFACs. Copies of minutes sent out to local CFACs if not they are posted on the State CFAC website.

V. Cardinal Innovations Updates

Emily S. Bridge

Regional CFACs determine the initial Class for the CFAC Steering Committee members. At the next steering committee meeting terms will be discussed for the CFAC Steering Committee. All regions but Central need to determine the class for their CFAC Steering Committee delegates.

Tim made a motion to appoint Beverly as Chair and Ricky as the Vice-Chair for the CFAC Steering Committee. Jeanette seconded the motion. All in favor.

Beverly has asked that emails and phone numbers of all CFAC Steering Committee members be sent out to all members.

Angelena made a motion that the CFAC Steering Committee meet the first Thursday of each quarter, from 5:30-8:00PM. Jeanette seconded the motion. All in favor.

Meeting Dates: 11/7/2019, 2/6/2020, and 5/7/2020.

Regional CFACs compile annual reports that were submitted to the ECFAC to be presented to the Board of Directors in October. 2017-2018 Annual report was not submitted on time to the Board. There needs to be a line item on the BOD (Board of Directors) agenda regarding CFAC.

Emily gave an overview of the CFAC budget.

Steve made a motion to have a subcommittee for event planning. Pamela seconded the motion. All in favor. Event Subcommittee will work on planning the fall summit and a Statewide CFAC event.

Event Planning Subcommittee-

Tim Gallagher-Lead
Jean Andersen
Jeanette Williamson
Angelena Kearney-Dunlap

Angelena made a motion to establish a Bonnie Schell Subcommittee to review all applications. Janet seconded the motion. All in favor.

Bonnie Schell Subcommittee-

Angelena Kearney-Dunlap-Lead
Janet Sowers
Pamela Goodine
Crista Aldridge

Angelena made a motion to appoint a subcommittee to work on the Relational Agreement. Shirley seconded the motion. All in favor.

Relational Agreement Subcommittee-

Dianna Talley
Ricky Graves-Lead
Beverly Morrow
Janet Sowers

Contacts number and emails for all subcommittee members to go out.

VI. Comments and Adjourn

Motion to adjourn at 8:07PM
Next meeting will be November 7, 2019

Submitted by:

Reina Merino-Project Support Professional 8/5/2019

Name/Title and Date