

Southern Region Consumers and Family Advisory Committee (CFAC)
Meeting Minutes
November 17, 2020

Committee Members	Voting Member Present = P Absent = A
Beverly M. Morrow, Chair	P
Terri Clark, Vice-Chair	P
Jean Andersen	P
Crista Aldridge	P
Michelle Joshua	P
Toni Partlow	P
Hezekiah Anderson	P
Mary Sechler	A
LaRhonda Watkins	P
Jeff Phillips	P
Jessica Aguilar	P
Maria Shannon	P
Marilyn Sierra	P
Dr. Iris Sanders	P
Carrie	
Staff	Non- Voting
King Jones-Director, Community Health & Wellness	P
LaKeisha McCormick-Community Operations Manager- Southern Region	P
Laura Wilkicki, notetaker	P
Trey Suttan, CEO	P
Jill Queen, QM	P
Karen Bentley, VP	P
Guests	Non-Voting
Stacey Harward-DHHS, DHHS	P
Dr. Sanders, Guest and first meeting attended toward becoming a new member	P
Molly Dean	P
Janet Breeding, state liaison	P
Karen Calhoun	P

1. Call to Order/Welcome/Introductions

Beverly Morrow called the meeting to order at 6:01 p.m. and took attendance

2. Public Comment

Michelle Lancaster, Union County Deputy County Manager

Lancaster speaks for Union, Cabarrus, and Stanly counties Board of Commissioners and senior management of the recent disengagement activities. This activity is posted on our website. We welcome all to reach out to the appropriate county with question. We believe Partners' organization values and practices better align to our county's needs and ideals. Each county has very specific concerns, while many of them overlap. We are working with Cardinal Innovations to remedy many of those concerns, and we remain committed to the improvements because every county and residents are deserving of timely services. Lancaster offered her phone number to contact her 704-283-3656.

Trey Suttan

We are actively working with the counties and rolling out our action plan to all 20 of our counties and are committed to making sure get the service they need. We will work with Partners to avoid interruptions to services our members need.

3. Agenda Approval

Beverly Morrow requested motion to approve the agenda. LaRhonda Watkins motioned to approve the agenda. Terri Clark seconded.

4. Minutes Discussion/Approval

(there are no minutes from last meeting, no items from the agenda were discussed)

5. Old Business

- Relational Agreement

Presented previously, Triad had questions about it and some changes were made surrounding the structure of budget reviews in the Agreement "5. Review and comment on the local service budgets.". Triad originally did not approve it and we need to clarify and remove ambiguity on which budgets we review as stated in the Agreement. If this is approved, we now have the responsibility of looking at the county budgets. We need to get all CFAC to agree with the change in verbiage.

The Relational Agreement money for maintenance of effort, control is varying over counties where this money is being distributed between counties and Cardinal. Triad wants visibility of where those dollars are going. We need to vote that we agree that all CFAC regions agree to work with our counties to collect that information. King will put together the issues together in a separate Word document and distribute to the members.

- B3 Services

We previously voted on doing the B3 services Secret Santa as an initiative. We either need a subcommittee, or the members each commit to making some calls. Members decided that there would not be a committee and each member would contribute in making the calls. For next meeting, we need the members to provide their findings. Jeff said he would do data collection but has a conflict of interest in making calls (as previously abstain from the initiative vote).

- Solicitation of Mecklenburg CFAC Member

Toni is the only Mecklenburg representative and we need to solicit more. We spoke previously about creating a flyer, and we still need to do this. King said Cardinal will help create the flyer, and Beverly

will work with King to distribute it. We were to create a FB page that the flyer can be posted, and King said we would put the flyer in our community newsletter.

6. New Business

- Initiative - Using Service Hours During School Hours

Trying to understand why service hours can't be used during school hours. We previously voted to make this an initiative. Jeff said this has changed a bit since. They are now allowing certain services on certain hours related to virtual learning. They are allowing individuals that are home to use services with the exception of the time they are actually doing virtual session with the teach, like respite. We will table this initiative until we are updated fully. Trey said we are working on the federal level as well, because other states are experiencing, and will provide an update at the next meeting. Stacey Harward stated on chat that the question concerning respite during school hours is different for the specific situation. Who you need to speak to is Kenneth Bausell at Medicaid 919-855-4296 kenneth.bausell@dhhs.nc.gov.

- 4th Cardinal Board Member Seat

Cardinal Board voted for the 4th member. We currently have 3, two from southern and one from Triad. Northern does not have CFAC representation. Adding the fourth seat allows for each region to have a representative. Add TBI as its own separate disability group aside from IDD and MHSUD to be incorporate into the tailored plan. We also must maintain our statutory requirement of family member or designee. The structure of this initiative and actions were reviewed by King as done in previous meetings. Of the eight applicants coming in, we would ask one of them represent TBI to result in having one representative for each region and one for each disability group. We would elect someone for the CFAC Chair (or designee).

Once allocations are made, goes to CCAB for final consideration and appointment. Those individuals would serve until they resign (or no longer a CFAC member), and vote to replace them. The steering committee should review the qualifications annually.

When someone needs to be replaced, each region gets locked into one disability group. Every three years we repeat the process.

If all three CFAC's agree, do we have to wait for Triad to agree? This process change will affect the Bi-laws, so we need an all CFAC meeting.

- Discussion/Concerns County Disengagements

Comments, concerns, and suggestions were discussed among the members.

- Quality Management Report

QAQI plan distributed from last meeting. Jill shared the report to members and gave a summary and highlights of the actual plan. Jill will send out the summary to the report, and Beverly had asked her to do so.

- CFAC Facebook Page Update

Hezekiah Andersen

- Latino Sub-Committee Report
- GCQI Committee Report
- Cultural Competence Committee Report
- Cardinal Board Meeting
- State CFAC Meeting
- Southern CFAC Conference
- New Member Vote

Maria Shannon
differed to next meeting
differed to next meeting
Jean Andersen
differed to next meeting
deferred to next meeting
Beverly M Morrow

Voting for Dr. Sanders to become an official member.

Beverly Morrow requested a motion for Dr. Sanders to become an official member of Southern CFAC. No objections stated.

Terri Cox motioned for Dr. Sanders to be a CFAC member. LaRhonda Watkins seconded the motion. Roll call vote is taken by King Jones, and all votes in favor were heard by the members; however, there was no conclusion or results that this motion was approved.

- DHHS Update
Updates on our website
- Updates – Cardinal Innovations: deferred to next meeting

Action Plan

- Achieving Our Six Statutory Obligations
- New Member Solicitation
- Latino/Hispanic Community
- Transition to Community Living (TCL) Annual Report

Next meeting: Typically, we have no scheduled meetings July and December. We did have one this July; the members agreed to have one in December considering current activities. No oppositions. December 15 will be the next meeting.

Meeting adjourned at 8:10 p.m.

Submitted by:

Laura Wilkicik, November 18, 2020