

# Alamance-Caswell Consumer & Family Advisory Committee Meeting Minutes

Tuesday December 18, 2018 6:00PM

Cardinal Innovations Healthcare 2929 Crouse Lane, Suite A, Burlington, NC 27215

Committee Members	Voting Member Present = P Absent = A
Jeanette Williamson-CFAC Chair	P
Bob Crayton	P
Candle Hughes	P
Lea Ottinger	A
Timothy Jeffers	A
<b>LME/MCO and State Staff</b>	<b>Non-Voting</b>
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Member Engagement Manager <b>Name:</b> Deborah Hendren	Absent
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Member Engagement Specialist/CFAC Liaison <b>Name:</b> Jennifer Munch	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Project Support Professional/CFAC Clerk <b>Name:</b> Reina Merino	Present
<b>Agency:</b> Division of Mental Health, Developmental Disabilities and Substance Abuse Services   NC Department of Health and Human Services, Community Engagement & Empowerment Team <b>Title:</b> Mental Health Program Coordinator <b>Name:</b> Stacey Harward	Absent
<b>Guests</b>	<b>Non-Voting</b>



**I. Call to Order/Introduction** **Jeanette Williamson**

Chairperson called the meeting to order at 6:05p.m. Introductions were made.

**II. Consent Agenda and Minutes Approval** **Jeanette Williamson**

Bob made a motion to approve the minutes with corrections, Candle seconded the motion.

**III. Cardinal Innovations Health Updates** **Jennifer Munch**

No new updates. Reminder Freedom House is the new mobile crisis provider for Alamance and Caswell.

**IV. Community Board and /or Executive CFAC Updates** **Jeanette Williamson**

No community board updates next meeting is in January.

Executive CFAC will meet next in February 2019.

**V. Old Business** **Jeanette Williamson**

Bob Crayton to provide information regarding the Collaborative to Jeanette.

Jeanette would like for the AC CFAC to help with the food banks for Alamance County. Jeanette asked the AC CFAC to use CFAC budget to purchase perishable items, Bob suggested donating money to a local food bank. Jeanette suggested donating \$500. Bob motioned to donate \$500 to a local food bank, Candle seconded the motion. Jennifer to check with finance to see the workings about donating money from CFAC budget to local food bank.

Bob mentioned that the next By-Laws committee will meet on January 12, 2019. Bob mentioned that Janet Sowers from the By-Laws committee that OPC CFAC wants to name the merged CFAC OPC-AC CFAC. AC CFAC would like for the merged CFACs to be named Central Region CFAC.

Membership for the CFAC was increased to 19.

**VI. New Business** **Jeanette Williamson**

No new business. Darlene Cooper was not able to attend the AC CFAC meeting.

**VII. Recommendations to the Board**

No new recommendations for the board.

**VIII. Community Involvement Updates-Trainings/Conferences/Events Attended CFAC Memers**

Bob Crayton attended the Raise the Age. Jeantte Attended the Opiates conference in Kernersville. Discussion regarding the attended trainings/confernces at the next AC CFAC meeting.

Bob attended the Ground Water Approach conference held by Racial Equity Insitute in Hillsborough, NC.

**IX. Comments & Adjourn**

Cardinal Innovations Overview Training at the Alamance Caswell Office on 1/24/2019 from 10-11am.

Legislative Breakfast at the Friday Center in Chapel Hill, NC will be held on 2/2/2019.

10<sup>th</sup> Annual One in Community Conference will be held on 3/13-3/15/2019 at the Wyndham in Greensboro, NC.

State to Local Call will be Wednesday 12/19/2018.

Meeting Adjourned at 6:53pm

Submitted by:

***Reina Merino, Project Support Professional 12.19.2018***

Name/Title and Date