

**Southern Region Consumer & Family Advisory Committee Meeting Minutes
September 15, 2020 6:00 P.M. - 8:00 P.M. Via WebEx**

Committee Members	Voting Member Present = P Absent = A
CFAC Chair-Beverly M. Morrow	P
Crista Aldridge	P
Jean Anderson	P
Terri Clark, Vice-Chair	P
Michelle Joshua	P
Toni Partlow	P
Hezekiah Anderson	P
Mary Sechler	P
LaRhonda Watkins	P
Jeff Phillips	P
Jessica Aguilar	P
Maria Shannon	P
Marilyn Sierra	P
Staff	Non- Voting
King Jones-Director, Community Health & Wellness	P
LaKeisha McCormick-Community Operations Manager- Southern Region	P
Laura Wilkicki, note taker	P
Guests	Non-Voting
Stacey Harward-DHHS, DHHS	P
Dr. Sanders, Guest and first meeting attended toward becoming a new member	P

Call to Order

Beverly Morrow, Chair, called the meeting to order at 6:06 p.m.

Public Comment

No public comments were made.

Agenda Approval

Beverly Morrow requested a motion to approve the agenda. Michelle Joshua motioned to approve the agenda. Jean Anderson seconded the motion.

All in Favor. Motion carried.

Minutes Discussion/Approval

- Take Tina Marshall and David Fleck off the attendee list, they have resigned.
- Under new business, change Toni's name to David that resigned.

- Under b. Initiatives for New Fiscal Year, Beverly asked for clarification on what letter Jeff was going to send. Jeff made the clarification that the letter was DHHS about using waiver services and did send it to the members.
- It was said that Toni signed into last meeting late, so the minutes did not reflect him to be present. Change the minutes to reflect his presence.
- Beverly would like the finalized minutes sent to her.

Beverly Morrow requested a motion to approve the minutes with the stated corrections. Crista Aldridge motioned to approve the meeting minutes for August 18, 2020. Jeff Phillips seconded the motion.

All in favor. Motion carried.

Old Business

- CFAC Facebook Hezekiah Andersen
No new information, expecting to have more for next month
- B3 Services – How to Proceed Beverly M Morrow
Beverly recapped what this is about and asked what we can do from here and suggested moving forward with Secret Santa as an initiative based on the matter of providers that are listed to do B3 services but are not providing those services. Members commented in favor of this being an initiative.

Dr. Sanders asked to speak and was denied; this is the first of two meetings she must attend to become a member and she is not able to share conversation. If she has any comments, she can speak under Public Comment.

Jeff Phillips suggested we create two initiatives tonight as follows.

1. Jeff Phillips motioned that we put together an initiative to address the use of MCO managed services during school actual time. Terri Clark motioned to approve the initiative. Maria Shannon seconded.

All in favor. Motioned carried.

Jeff abstains from motioning the following second initiative because it is a conflict of interest as he is a provider.

2. Beverly requested a motion for the Secret Santa (mystery shopper) as an initiative and described it as: to address and look into providers that are listed on Cardinal's website and that have contracts with Cardinal to provide a service but in fact are not.

Jessica Aguilar motioned to move with the initiative as explained above. Terri Clark seconded the motion.

- Mecklenburg Southern CFAC Representation
Beverly brought up the subject of creating a flyer to solicit members for Mecklenburg county to be posted in the Mecklenburg county. LaKeisha suggested we sent the flyer to council members; King mentioned to talk to providers to post the flyer in their facility, Maria suggested to launch in the FB page. Toni was asked to distribute the flyer in the Mecklenburg county. Beverly suggested the people that are on the committees share at the next meeting that southern CFAC is looking for Mecklenburg representation, and asked that Toni could spread the word in his future travels.

New Business

- From the Chair
IDD Services for Children: we have addressed the no speech therapy and already had two motions to address those two initiatives.
- Annual Report Jeff Phillips
 - King reminded that the written report and slide for the annual report are due by Friday October 2.
 - Jeff sent out a draft and Beverly asked the members to review and comment the following and make the necessary changes:
 - Everyone should state the population they serve when you speak
 - Under Committee Representation remove Beverly’s name from being a State CFAC Member; change Beverly’s name to CFAC Steering Committee Chair (not member); add Jean Anderson as a Steering Committee Member.
 - Under the Six Statutory Obligations, “Review and comment on the implementation of Cardinal’s business plan...” we did not do this, it’s been put on hold and we need to reflect that. This was agreed and LaRhonda will make the correction (state not met at the end); add Mary’s name for CIT.

Jessica is a brand-new member to state CFAC and came on in July, this report ends June 30, 2020.
 - LaRhonda reviewed member names and confirmed their disability area of representation (IDD, MH, SU).
- Latino Sub-Committee Report Maria Shannon
Maria said we need to create a CFAC email address to correspond, and everybody is needed to participate. She needs someone to create the chart in Google. King said Cardinal is not able to do either of these due to access restrictions. LaKeisha suggested using someone’s Gmail account and that would give access to Google Drive. Hezekiah said we need an email address to set up a FB account, so we could use that same email address.

At this time it was discovered that we were viewing/following last month’s agenda but it’s very similar. Beverly will update the members via email with the new agenda following the meeting and will announce the agenda item for the duration of the meeting.

- GCQI Committee Report Michelle Joshua
 - Michelle gave details on what was discussed at the July 31, 2020 meeting

- Next meeting is September 25, 2020
- Jill Queen, Cardinal Innovations QM Director, will be at our next meeting
- Cultural Competence Committee
No discussion
- Provider Council
Maria will take David's place and attend the provider council meetings and Beverly stated we are trying to get the meeting logistics to her. No other updates.
- State CFAC Meeting Jean Andersen
Jean provided an update what's happening during the state CFAC meeting.
- Latino Conference Beverly M Morrow
 - We thought we should have a conference for all disability groups; conference committee has not met as of yet. First meeting 9/21 at 7:00 p.m. Beverly, Maria, Jessica, and Crista are on the committee, and Marilyn and Michelle volunteered at the meeting to join.
 - Dr. Sanders can attend but not speak. She needs to attend one more meeting before she can be a member.
- Updates State CFAC
Stacey Harward gave an update on CFAC state initiatives and activities with dates.
- Updates – Cardinal Innovations Lakeisha McCormick
LaKeisha asked the members who requested to be on Cardinal's listserv distribution list if they were getting emails. Apparently, they are not yet receiving them. No other updates.

Beverly continued the meeting:

- There were no other questions or concerns brought up by members at this time.
- For the record, Dr. Sanders attended her first meeting with Southern CFAC.
- Beverly suggested the members introduce themselves, since there is some time left in the meeting and there are new members on the call. Beverly started the conversations. Jean, Terri, LaRhonda, Michelle, Toni, Hezekiah, Crista, Mary, Maria, Marilyn, Jessica followed.

Action Plan

- Achieving Our Six Statutory Obligations
- New Member Solicitation
- Latino/Hispanic Community
- Transition to Community Living (TCL) Annual Report
- Managed services during school session
- Secret Santa: providers

Adjournment

Closing remarks: Beverly learned more about the members and thanked everyone for participating. Remember the meeting on September 28.

Beverly requested a motion to adjourn the meeting. Terri Clark motioned to adjourn. Crista Aldridge seconded the motion.

All in Favor. Motion carried.

The meeting adjourned at 7:53 p.m.

Submitted by:

Laura Wilkiki

September 15, 2020