

Executive Consumer & Family Advisory Committee Meeting Minutes

Thursday May 30, 2019; 5:00Pm-8:00PM

Cardinal Innovations Healthcare 2929 Crouse Lane, Suite A, Burlington, NC 27215

Committee Members	Voting Member Present = P Absent = A
Beverly Morrow- Interim Chair	P
Obie Johnson- Interim Chair-Elect	P
Jean Anderson	Via Phone
Andrew Russell	A
Terry Cox	A
Bob Crayton	P
Matt Potter	P
Angelena Kearney-Dunlap	P
Janet Sowers	P
Gloria Tiller	A
Jeanette Williamson	P
Steve Furman	P
Stanley Cotton	P
LME/MCO and State Staff	Non-Voting
Agency: Cardinal Innovations Healthcare Title: Director, Community & Member Engagement Name: Emily S Bridge	Present
Agency: Cardinal Innovations Healthcare Title: Manager, Member Engagement Name: Deborah Hendren	Present
Agency: Cardinal Innovations Healthcare Title: Member Engagement Specialist/CFAC Liaison Name: Tim Simmons	Present
Agency: Cardinal Innovations Healthcare Title: Project Support Professional/CFAC Clerk Name: Reina Merino	Present
Agency: Division of Mental Health, Developmental Disabilities and Substance Abuse Services NC Department of Health and Human Services, Community Engagement & Empowerment Team Title: Mental Health Program Coordinator Name: Stacey Harward	Present
Guests	Non-Voting
Sarah Potter-Guest	Present



- I. Call to Order/Introduction** **Beverly Morrow**
Chairperson called the meeting to order at 5:18PM. Introductions were made.
- II. Consent Agenda and Minutes Approval** **Beverly Morrow**
Angelena made a motion to approve the minutes as they are, Terry seconded the motion, all in favor.
- III. Remarks** **Beverly Morrow**
No public comments.
- IV. Special Business** **Beverly Morrow**
Final review of the By-Laws. Matt made a motion to allow the signature page of the By-Laws to be binding as is, Janet seconded the motion, all in favor.
- Review of the Addendum: Code of Conduct. Angelena made a motion to accept the code of conduct, Bob seconded the motion, all in favor.
- Review of the Addendum: Rules of Procedure. Matt made a motion to approve the rules of procedure, [redacted] seconded the motion, all in favor.
- V. Action Plan** **Beverly Morrow**
Review the concerns of OPC regarding Orange County separating.
Work on the Steering Committee Calendar.
Review Relational Agreement.
- VI. Action Steps** **Beverly Morrow**
Next meeting will be held on June 27, 2019 at 5:00-8:00PM
- VII. Adjourn**
Meeting adjourned at 8:00PM

Submitted by:

Reina Merino-Project Support Professional 6/3/2019

Name/Title and Date