



**Consumer & Family Advisory Committee Meeting Minutes
November 14, 2016 / 5:30 P.M.
Triad- 4045 University Parkway W-S, NC 27106**

Committee Members	Voting Member Present = P Absent = A
Obie Johnson, CFAC Chair	Present
Bill Donohue	Absent
Gail Allison	Absent
Gladys Christian	Absent
Glenda Smith	Present
Janet Childress	Absent
Julie Whittaker	Present
Mary Anneckelli	Present
Mary Miller	Present
Matt Potter	Present
Pam Goodine	Present
Ricky Graves	Present
Terry Cox	Absent – Declining Position
Sarah Potter	Present
Staff	Non- Voting
Stacey Inman, Member Engagement Manager	Present
Jane Clark, Member Engagement Director	Present
Eric Fox, MH/DD/SAS Community Engagement and Empowerment Team Division Liaison	Absent
Cindy Rhodes, Admin Support Professional	Present
Guests	Non-Voting
David Mount	Present

I. Call to Order/Welcome/Introduction Johnson – CFAC Chair

Obie Johnson called the meeting to order at 5:45 p.m. There is a moment of silence and an opportunity to review agenda. Additional agenda items - Quality Assurance Performance Improvement Program received from Executive CFAC.

❖ **Discussion**

Mary Miller asked for clarification on how the voting process works for items such as the Local Business Plan, Bylaws, and the Quality Assurance.

❖ **Resolution**

Jane Clark discussed the voting process as 1- Executive CFAC gets the documents/information first, 2 – It is then given to the local CFAC and they have the month to discuss with each other, 3- The results of the discussion is sent back to the Executive CFAC. Discussion will be discussed further later in the agenda.

II. Consent Agenda and Minutes Approval Johnson

Agenda accepted.

III. Open Forum (Public Comment) Smith/Mount/Anneckelli

❖ **Discussion**

Glenda Smith asked Cardinal Innovations Liaison about the Winston Salem Forsyth County Partners meeting.

❖ **Resolution**

Cardinal Updates (on the agenda) has a spot for The Community Partners Meeting information discussion.

❖ **Discussion**

Dr. David Mount referred to the recent election and read his poem aloud to the CFAC group. (Averted Eyes sitting in the Stadium of Life)

❖ **Discussion**

Mary Anecelli would like to know when Cardinal Innovations is going to start actually working with CFAC Members. Some CFAC members feel Cardinal does not support them.

❖ **Resolution**

Public Comment section of the agenda is not the place for this discussion – Per Obie Johnson. A suggestion to table this issue and bring it back up when there was more time to discuss in detail. All agreed.

IV. Special Guest Speaker

Andy Hines (Hines and Sons)

❖ **Discussion**

Andy Hines recommended CFAC go to the MCO's and voice concern that IDD Providers have not had a rate increase since 2001. Andy Hines mentioned the fund balance that MCO's / LME's have. A discussion took place of the possibility of IDD rate increase from this fund balance. Another suggestion was to speak with Dave Richards, Director of DHHS' Division of Mental Health, to discuss rate increase. Continue to speak about it until CFAC's voice is heard.

❖ **Resolution**

Mary Miller motioned to mention this concern the Governing Board, Executive CFAC, and State CFAC. Matt Miller seconded the motion. Motion approved by all.

V. Old Business

Matt Miller

❖ **Discussion**

The Executive CFAC discussed Relational Agreement, Bylaws, and Local Business Plan. The Executive CFAC tabled the items until the next meeting because there was not enough time and some confusion. The Executive CFAC decided that the Local Business Plan is a living document that can change when needed. No documents have been voted on as of yet.

Julie Whittaker asked if Local CFAC comments for MHSA Advisory Committees were taken to the Executive CFAC. Matt Miller stated he spoke with the CFAC's liaison of the CFAC Board. Two motions came and were approved which was 1- Motion Executive CFAC had a standing agenda item to the Executive Board, and 2- Items would be given to the Executive Board by Registered Comments.

❖ **Discussion**

Julie Whittaker suggested that Cardinal give out necessary information to CFAC Members in plenty of time for them to review and then send it back to the Executive CFAC.

❖ **Resolution**

Jane Clark suggested that CFAC members start assuming the best of Cardinal's team and realize Cardinal wants CFAC's feedback. Jane also suggested that CFAC Members use the Governing Board forms to send items up to the Executive CFAC. There is some confusion right now but we can all work together to make it work for all.

❖ **Discussion**

Sarah Potter suggested taking the suggestion again to Cardinal that having more meetings would help on ironing out some of the problems. Less meetings does not seem to be helping. Processes are confusing.

❖ **Resolution**

Jane Clark informed CFAC members all information is given and we will do everything we can to assist.

❖ **Discussion**

Matt Miller stated he was unsure when to use the forms. The processes are confusing.

❖ **Resolution**

Jane Clark stated CFAC's are self-governing. They need to fill out the Governing Board Form and give it to your Chair. Your Chair will take it to the Executive CFAC Board and they will send it to the CFAC Governing Board.

VI. DHHS Updates

Eric Fox

Eric Fox was not in attendance. No State CFAC updates given.

VII. Cardinal Innovations Updates

Stacey Inman

❖ **Discussion**

Stacey Inman informed the CFAC Members of the Community Partners Meetings and invited all CFAC Members. (Previously called Stake Holders Meetings). These meetings are under Community Engagement (Mike Bridges). These meetings are to discuss the issues that are in your specific community. Melissa Bunker started the Forsyth Community Partners Meetings.

Stacey Inman stated there are two openings for the Triad CFAC. Applications handed out to members for review.

VIII. Cardinal Innovations Executive CFAC Updates

Previously discussed by Matt Miller

IX. Action Steps:

❖ **Resolution**

IDD Rate Increase as discussed previously going to the Executive CFAC and Governing Board.

X. Recommendations to Executive CFAC and Board

❖ **Discussion**

Obie Johnson stated that the Triad CFAC team could meet in their off months at the Behavioral Health Plaza.

❖ **Resolution**

Julie Whittaker motioned for CFAC to have a minimum of 10 meetings per year. Matt Miller seconded the motion. As a group, Triad CFAC would like a minimum of 10 meetings per year with Cardinal staff included. They are not interested in meeting without Cardinal Staff. Jane Clark suggested that the team put something together in writing so she can take it back to Cardinal.

There is also a suggestion to put all requests/suggestions on the Comment Form and possibly send it out to others such as DHHS.

XI. Comments & Adjourn

Obie Johnson is currently the Co-Chair acting Chair for the Triad CFAC. Recommendation for CFAC is to have a Chair and a Co-Chair. Mary Miller nominated Obie Johnson to become Chair. Sarah Potter seconded the motion. Obie Johnson accepted.

Obie Johnson nominated Mary Miller (motion was seconded, unsure by whom). Mary Miller accepted.

Meeting Adjourned

Submitted by:

Cynthia (Cindy) Rhodes / Admin Support Professional

11/15/2016