

Five County Consumer & Family Advisory Committee Minutes of September 13, 2016

Members Present: Bertha Hargrove, Min. George Bridges, Barbara Johnson, Angelena Kearney-Dunlap, Marjorie Davis (voted in 9/13/16), Seneca Nicholson, Dianna Talley, Lisa Brach- Clements, Lagolia Price (voted in 9/13/16), and Rosemary Lewis

Members Absent: Alan Pitts, Lisa Branch-Clement, Marietta DeLoache and Hilda Terry

Cardinal Staff Present: Shirley Robinson-Flood, Juanita Jefferson, Jane Clark, Elliot Clark, Cindy Wickline
NC DHHS staff: Eric Fox

Visitors Present:

Invocation – Minister George Bridges

Pledge to the Flag – All

Blessing of the Food – Angelena Kearney Dunlap

Moment of silence for Sheila Brown

Public Comments: Marjorie Davis discussed the buildings that are vacant in Soul City that could be utilized for Mental Health facilities.

Meeting called to order by chair. Review of the July 12, 2016 minutes was discussed and two corrections were made. Dianna Talley made motion for minutes to be approved. Votes were tallied and motion carried.

Main Topics of Discussion:

College of Direct Support Presentation by Cindy Wickline

It is an online suite of classes available to employees employed by providers in the network. Cardinal has been using it about 3 years. They are in partnership with two other LME/MCO's to look at workforce development. Information on facts, questions, answers, press releases and testimonials on people that has use it.

The idea is to improve knowledge skills and the ability to provide better services to people on the frontline.

The certificate is recognized statewide as well as nationwide.

The system administrator is Kimberly Knotts. She can answer a lot of questions from providers

Review of CFAC By-Laws: Angelena Kearney-Dunlap and Eric Fox

Angelena: As of July 1st, Triad has been incorporated into CFAC. Innovation CFAC wanted us to bring it back to each CFAC to review it and if you see anything that looks out of place make any comments to me by email and I will forward it.

Eric: This is the sixth revision since 2012. The content hasn't change much. You will see articles as well as sections. There are six groups and each group has three representatives that meets with the executive board.

CFAC Activities in Franklin, Granville, Halifax, Vance and Warren Communities

Min. Bridges finished the refresher course in August. It didn't include the instructor's manual but maybe if we get one we can share it in this area. It costs \$129.

Rosemary: She will be attending the Providers Counselor Meeting at Cardinal Office and wanted to know if anyone had anything they wanted discussed.

Elliot: Will give Angelena Clarette Glenn's (Cardinal Innovations System of Care) contact information so that she can find out more about the Vance County Community Collaborative and will it will resume.

Trainings

Veterans Stand Down in Butner (September 17th 10:00- 4:00)
Person County Town Hall Meeting (October 4th 10:30 - 4)
State CFAC Meeting Sept. 14 (9 -3), Dix Campus, Richard Topping (speaker)
WRAP Training (Oct. 3 -5, Shirley Flood)

CFAC Minutes: Shirley

Who is responsible for CFAC Minutes?

Eric: Cardinal Innovations is supposed to provide “administrative support” to the CFAC. It is not clearly defined as to what that is. Lagolia Price stated that she would take over as secretary next month and take minutes and it is Cardinal Innovations responsibility to have a professional type them up and to put them in email. Bertha will serve as her back up.

Jane Clark, Director, Member Engagement:

We are in the process of standardizing things to make it easier for everyone across all of our counties. An example of this would be the drafts of the new CFAC documentation templates which were handed out.

Subcommittee Reports- Sheila Brown

Presentation Committee

Need to put the rough draft of the Presentation on CD.
Hopefully at November meeting we will have a final copy of the Presentation.

Food Committee: Rosemary Lewis

She got a quote from another company but she didn't feel like going with this group on her own because of the prices.

Does anyone else have an idea on a caterer?

Subway \$98+

Lagolia Price agreed to work on the meal committee with Rosemary.

Calendar of Events: Min. Bridges

Division Updates- Mr. Eric Fox, NC DHHS

1. State CFAC - Richard Topping will be the presenter on September 14, 2016
2. December 31 - Local CFAC
3. October 1 - Town Hall Meeting “What it is like to live in a rural area”
4. October 7 & 8 - NAMI
5. November 9 - 11 - NC One Community in Recovery Conference
6. November 14 - 16 - NC TIDE
7. Early December - Pinehurst Conference
8. County rates has dropped in suicide

CFAC Budget Report – Jane Clark

Budget as of July 1, 2016

Budget \$ 5000.00

Spent \$ 716.46

Balance \$ 4283.54

Min. Bridges wants to purchase book for \$129.00. Motion to postpone decision until we get more information on book. Rosemary made motion, Min. Bridges second.

Catering of meals for meetings: in light of budget we will try to keep it under \$100 as much as we can. Bertha made motion, Seneca second it.

Memberships (New and Renewal, if any) - Angelena

Several applications have been received.

Representation:

3 Mental Health

4 IDD

4 Substance Abuse

Lagolia Price - Mental Health

Marjorie Davis - Mental Health

Motion to accept these two candidates for membership made by Min. Bridges, Bertha second it. Vote tallied and motion carried for these two individual to become active voting members with the Cardinal Innovations Five County CFAC effective immediately.

Remarks from Chair and CFAC Comment to Governing Board "FORM"

"Can College of Direct Support be made available to CFAC members?"

"What is the appeal for 5 County CFAC Budget?"

Submitted by
Bertha Hargrove
Secretary

***Next CFAC meeting will be on Tuesday, November 8, 2016 at 6:00 p.m. at Vance Granville
Community College, Building 4, and Room W4103.***