

Executive Consumer & Family Advisory Committee Meeting Minutes

Thursday February 7, 2019 5:00PM

Cardinal Innovations Healthcare 2929 Crouse Lane, Suite A, Burlington, NC 27215

Committee Members	Voting Member Present = P Absent = A
Beverly Morrow- Interim Chair	P
Obie Johnson- Interim Chair-Elect	A
Jean Anderson	P
Andrew Russell	A
Terry Cox	Via-Telephone
Bob Crayton	P
Matt Potter	P
Angelena Kearney-Dunlap	P
Janet Sowers	P
Gloria Tiller	A
Jeanette Williamson	P
Steve Furman	P
Stanley Cotton	P
LME/MCO and State Staff	Non-Voting
Agency: Cardinal Innovations Healthcare Title: Director, Community & Member Engagement Name: Emily S Bridge	Present
Agency: Cardinal Innovations Healthcare Title: Member Engagement Specialist/CFAC Liaison Name: Tim Simmons	Present
Agency: Cardinal Innovations Healthcare Title: Project Support Professional/CFAC Clerk Name: Reina Merino	Present
Agency: Division of Mental Health, Developmental Disabilities and Substance Abuse Services NC Department of Health and Human Services, Community Engagement & Empowerment Team Title: Mental Health Program Coordinator Name: Stacey Harward	Present
Guests	Non-Voting
Sarah Potter-Guest	Present
Suzanne Thompson- NC DHS	Via Telephone

- I. Call to Order/Introduction** **Beverly Morrow**
Chairperson called the meeting to order at 5:13p.m. Introductions were made
- II. Consent Agenda and Minutes Approval** **Beverly Morrow**
Minutes approved with corrections. Matt made motion to approve minutes with corrections and Janet seconded the motion. Agenda was approved.
- III. Remarks** **Beverly Morrow**
Beverly Morrow mentioned what a good meeting was held on 1/24/2019. Please be courteous when speaking and waiting to be called upon. Comments and emails regarding the By-Laws is being shared and should not be shared until the By-Laws are complete. By-Laws are now in the hands of the Executive Committee.
- IV. Public Comments** **Beverly Morrow**
Sarah Potter spoke about membership that allows for local autonomy. Mission is to expand and have more voices rather than fewer voices.

Jeanette spoke about moving forward with changes and being effective.
- V. Special Business** **Beverly Morrow**
Discussion and revision for the By-Laws began at Article IV. Membership. Revision and changes were tracked during the meeting.

Code of conduct should not be in the By-Laws. It should be either an appendix or addendum.
- VI. Action Plan** **Beverly Morrow**
Reconvine with discussion of the By-Laws on February 28, 2019 at 5:00PM
- VII. Action Steps**
Next Meeting will be held on February 28, 2019
- VIII. Adjourn**
Meeting adjourned at 8:00PM

Submitted by:

Reina Merino-Project Support Professional 2.11.2019

Name/Title and Date