

# OPC Consumer & Family Advisory Committee Meeting Minutes

Date and Time: September 14, 2017

Location: Cardinal Innovations Healthcare, 201 Sage Rd, Chapel Hill NC 27514

Committee Members	Voting Member Present = P Absent = A
CFAC Chair – Janet Sowers	P
Allen Dittmer	P
Benita Prucell	P
Heather Nash	P
Leslie Matthews	P
Marcus Matthews	A
Shira Belovicz	P
Stanley Cotton	P
Steven Furman	P
<b>LME/MCO and State Staff</b>	<b>Non-Voting</b>
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Member Engagement Manager <b>Name:</b> Heart Foxworth	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Member Engagement Specialist <b>Name:</b> Juanita Jefferson	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Senior Community Executive <b>Name:</b> Ric Bruton	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Project Support Professional <b>Name:</b> Jennifer Munch	Present
<b>Agency:</b> Division of Mental Health, Developmental Disabilities and Substance Abuse Services   NC Department of Health and Human Services, Community Engagement & Empowerment Team <b>Title:</b> Mental Health Program Coordinator <b>Name:</b> Stacey Harward	Absent
<b>Guests</b>	<b>Non-Voting</b>
Carolyn Hoskins, FNP	Present



- I. **Call to Order/Introduction** Janet Sowers  
Chairperson called the meeting to order at 6:15 p.m.
- II. **Consent Agenda and Minutes Approval** Janet Sowers  
No minutes to review for approval.
- III. **Old Business** Janet Sowers  
**Merger Discussion**  
This topic will be tabled until the spring. Everyone is encouraged to talk with Kelly Friedlander.
- IV. **NC DHHS Updates** Stacey Harward  
Representative not present. No updates.
- V. **Cardinal Innovations Health Updates** Heart Foxworth  
Juanita Jefferson will be transitioning as CFAC liaison. A Project Support Professional will not be attending meetings to provided assistance with minutes. Reviewed the questions that were brought up and Heart Foxworth will send the memo from Jane Clark from the Executive CFAC. Dashboards will be reviewed in at the November meeting.  
**Plan of Work**  
If event can be preplanned then requests for sponsorship from Corporate can be submitted.  
**Budget**  
No changes from last year's budget.
- VI. **State CFAC, Community Board and/or Corporate CFAC Updates** Leslie Matthews, Benita Purcell  
Benita Purcell was elected as Vice Chair for State CFAC  
Juanita Jefferson is now the State CFAC liaison for Cardinal Innovations Healthcare and can provided updates to the OPC CFAC if needed.
- VII. **Recommendations to the Board** Leslie Mathews  
Leslie Matthews has comment sheets that can be filled out for her to provide to the board.
- VIII. **New Business**  
Replacement for OPC CFAC representation on Executive CFAC.  
**Nominations:**  
**Shira Belovicz**  
  
**Benita Purcell motioned to approve Shira Belovicz for Executive CFAC. Leslie Matthews seconded the motion.**  
  
**All in favor. Motion carried.**
- IX. **Action Steps**  
A new Vice Chair will be voted on at the next meeting.
- X. **Community Involvement Updates**  
The Annual OPC Peer Workshop planning was reviewed. The agenda was reviewed along with resources and supply need. It was voted that box lunches would be ordered for lunch. An assortment of gift cards will be purchased for door prizes. Certificates will be preprinted for attendees that preregistered.

**Benita Purcell motioned to approve funds be used from the CFAC budget to provide Shira with transportation to the Peer Workshop on 09/22/2017. Leslie Matthews seconded.**

**All in favor. Motion carried.**

**XI. Public Comment**

Carolyn Haskins spoke about her Access to Health Care for Adults with Severe Autism research study. She requested CFAC members to pass along the information.

**XII. Meeting adjourned at 8:20pm.**



Submitted by:

**Project Support Professional 9-14-2017**

Name/Title and Date