# OPC Consumer & Family Advisory Committee Meeting Minutes

**Date and Time:** September 14, 2017  
**Location:** Cardinal Innovations Healthcare, 201 Sage Rd, Chapel Hill NC 27514

| Committee Members | Voting Member Present = P  
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<tbody>
<tr>
<td>CFAC Chair – Janet Sowers</td>
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<tr>
<td>Allen Dittmer</td>
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<td>Benita Prucell</td>
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<tr>
<td>Heather Nash</td>
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<td>Leslie Matthews</td>
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<td>Marcus Matthews</td>
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<td>Shira Belovicz</td>
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<td>Stanley Cotton</td>
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<td>Steven Furman</td>
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<tr>
<th>LME/MCO and State Staff</th>
<th>Non-Voting</th>
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| **Agency:** Cardinal Innovations Healthcare  
**Title:** Member Engagement Manager  
**Name:** Heart Foxworth | Present |
| **Agency:** Cardinal Innovations Healthcare  
**Title:** Member Engagement Specialist  
**Name:** Juanita Jefferson | Present |
| **Agency:** Cardinal Innovations Healthcare  
**Title:** Senior Community Executive  
**Name:** Ric Bruton | Present |
| **Agency:** Cardinal Innovations Healthcare  
**Title:** Project Support Professional  
**Name:** Jennifer Munch | Present |
| **Agency:** Division of Mental Health, Developmental Disabilities and Substance Abuse Services |  
NC Department of Health and Human Services, Community Engagement & Empowerment Team  
**Title:** Mental Health Program Coordinator  
**Name:** Stacey Harward | Absent |

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<th>Guests</th>
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<td>Carolyn Hoskins, FNP</td>
<td>Present</td>
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I. **Call to Order/Introduction**

Chairperson called the meeting to order at 6:15 p.m.

II. **Consent Agenda and Minutes Approval**

No minutes to review for approval.

III. **Old Business**

**Merger Discussion**

This topic will be tabled until the spring. Everyone is encouraged to talk with Kelly Friedlander.

IV. **NC DHHS Updates**

Representative not present. No updates.

V. **Cardinal Innovations Health Updates**

Juanita Jefferson will be transitioning as CFAC liaison. A Project Support Professional will not be attending meetings to provided assistance with minutes. Reviewed the questions that were brought up and Heart Foxworth will send the memo from Jane Clark from the Executive CFAC. Dashboards will be reviewed in at the November meeting.

**Plan of Work**

If event can be preplanned then requests for sponsorship from Corporate can be submitted.

**Budget**

No changes from last year’s budget.

VI. **State CFAC, Community Board and/or Corporate CFAC Updates**

Benita Purcell was elected as Vice Chair for State CFAC

Juanita Jefferson is now the State CFAC liaison for Cardinal Innovations Healthcare and can provided updates to the OPC CFAC if needed.

VII. **Recommendations to the Board**

Leslie Matthews has comment sheets that can be filled out for her to provide to the board.

VIII. **New Business**

Replacement for OPC CFAC representation on Executive CFAC.

**Nominations:**

Shira Belovicz

Benita Purcell motioned to approve Shira Belovicz for Executive CFAC. Leslie Matthews seconded the motion.

All in favor. Motion carried.

IX. **Action Steps**

A new Vice Chair will be voted on at the next meeting.

X. **Community Involvement Updates**

The Annual OPC Peer Workshop planning was reviewed. The agenda was reviewed along with resources and supply need. It was voted that box lunches would be ordered for lunch. An assortment of gift cards will be purchased for door prizes. Certificates will be preprinted for attendees that preregistered.
Benita Purcell motioned to approve funds be used from the CFAC budget to provide Shira with transportation to the Peer Workshop on 09/22/2017. Leslie Matthews seconded.

All in favor. Motion carried.

XI. Public Comment
Carolyn Haskins spoke about her Access to Health Care for Adults with Severe Autism research study. She requested CFAC members to pass along the information.

XII. Meeting adjourned at 8:20pm.

Submitted by:
Project Support Professional 9-14-2017
Name/Title and Date