

Northern Region Consumer & Family Advisory Committee Meeting Minutes

Tuesday, November 10th, 2020

Microsoft Teams Meeting: 1 (980)221-1052 Conference ID: 670 572 848#

Committee Members	Voting Member Present = P Absent = A
Angelena Kearney-Dunlap (Northern CFAC Chairperson)	P
Martha Green (Northern CFAC Vice-Chairperson)	A
Bertha Hargrove	P
Dianna Talley	P
Lakeisha Perkins-Tabron	A
Ravetta Crockett	P
Penny Tane	P
Michael Tane	P
Rev. Mark Jones	A
Gladys Foster-Young	P
Shirley Robinson-Flood	P
Tameeka Williams-Burchette	P
Sheila Holt	A
Staff	Non-Voting
Deborah Hendren (Community Operations Manager/Liaison)	P
Monae Davis (Member Engagement Specialist)	P
King Jones (Director Community Health & Wellness)	P
Elliot Clark (Regional Executive, Community Operations Department)	P
Guests	Non-Voting
Stacy Harward (NC DHHS)	P
Bob Crayton	P
Janet Sowers	P
Sarah Potter	P

- I. **Welcome | Introductions | Call To Order | Opening Devotion** **Angelena Kearney-Dunlap**
 - Meeting called to order at 6:32 p.m.

- II. **Agenda and Minutes Approval** **Angelena Kearney-Dunlap**
 - Northern CFAC did not meet quorum at the start of the meeting. Members reported barriers receiving October 2020 Northern CFAC meeting minutes. Chair reported plans to table minute review and approval for the January 2021 Northern CFAC Meeting.

- III. **CFAC & DHHS – Agency Presentation** **Stacey Harward**
 - Stacey Harward (Community Engagement Specialist – NC DHHS: Division of Mental Health, Developmental Disabilities, and Substance Abuse Services) presented information to Northern CFAC about CFAC responsibilities and requirements. Ms. Harward reviewed CFAC statutory requirements. Ms. Harward encouraged CFAC members to develop rapport with local government

and county officials in order to better advocate and learn county functions and limitations. Ms. Harward encouraged CFAC members to engage with community members and gather information about community needs. Ms. Harward reviewed examples of CFAC sub-committees – Standing Committee (ex: Recruitment Committees) and Ad-Hoc Committees (ex. Nomination Committee, Event Planning Committees). Ms. Harward reviewed CFAC Membership guidelines which included term limits and requirements for membership to reflect racial makeup of the catchment area. Ms. Harward encouraged CFAC members to visit other CFAC’s and exchange information and ideas from their sister CFACs. The Chair requested a training from NC DHHS and/or Cardinal Innovations on how CFAC members could identify gaps in service needs in the community. Tameka Williams-Burchette (Member) requested a training on how to identify underserved populations and gaps in the community.

IV. Maintenance of Effort (MOE) Funding

Elliot Clark

- Elliot Clark (Regional Executive) shared information on MOE and county dashboards. Mr. Clark reviewed County MOE summaries which included information on regional jail diversion liaisons, Recovery Innovations Crisis support, and Community Collaboratives. Mr. Clark shared background information on how counties vary on who and how their assigned MOE funds are managed. Due to time constraints and reported email barriers, the Chair requested Mr. Clark to send his presentation and supplemental information via email to Northern CFAC members for review. The Chair encouraged Northern CFAC Members to review the presentation and prepare questions for the next Northern CFAC Meeting (January 2021).

IV. CFAC Member Terms

King Jones

- King Jones (Director, Community Health & Wellness) was not available to share information. Chair requested review be tabled for next Northern CFAC Meeting (January 2021).

V. Old Business

Angelena Kearney-Dunlap

- No old business to review.

VI. State CFAC, Community Board, and Corporate CFAC Updates

CFAC Members

- **State CFAC:** The Chair reported attending most recent State CFAC Meeting. The Chair shared information about rapport building activities State CFAC Members completed to better engage with each other and participate in Diversity & Inclusion Subcommittee goals.
- **Regional Health Council (RHC):** Michael Tane (Member) confirmed attendance at recent RHC meeting. Mr. Tane reviewed committee aimed to view community needs within the lens of the three (3) disciplines [MH/SUD/I/DD]. Mr. Tane also shared RHC’s desires to prioritize accessing services and social determinants of health when developing goals. Mr. Tane reported plans to forward documentation from the meeting to Northern CFAC membership for their individual review. Shirley Robinson-Flood (Member) reported attending the local RHC meeting. Ms. Robinson-Flood shared information about discussion in the meeting to initiate a local NAMI chapter in the Northern Region. The Chair encouraged Ms. Robinson-Flood to bring information to the next

Northern CFAC meeting about ways Northern CFAC could support NAMI returning the Northern region.

- VII. **Recommendations to Board** **CFAC Members**
- No recommendations to the board were submitted.
- VIII. **New Business & Action Plan Review** **Angelena Kearney-Dunlap**
- No new business or action plans were reviewed.
- IX. **Action Steps** **CFAC Members**
- No action steps were reviewed or submitted.
- X. **Community Involvement Updates – Trainings/Conferences/Events** **CFAC Members**
- CFAC Members expressed excitement with being able to attend trainings virtually due to the current COVID Health Advisory.
 - Ms. Robinson-Flood inquired about a missed training opportunity. Ms. Harward confirmed the deadline for the training had passed.
- XI. **New Member Appointment/Considerations** **CFAC Members**
- No new members were reviewed or appointed.
- XII. **Public Comment** **Community Members**
- Sarah Potter (Triad CFAC Member), Janet Sowers (Central CFAC Member), and Bob Crayton (Central CFAC Chairperson) introduced themselves and reported joining the Northern CFAC November meeting at the invitation from the Chair. Mr. Crayton shared in the chat that Alamance County managed 100% their own MOE funds and the other four (4) counties in the Central Region – Orange, Person, Chatham, Caswell counties) were 50/50 partners with Cardinal Innovations in the management of their MOE funds.
 - Monae Davis (Member Engagement Specialist) thanked Sheila Holt (Member) for serving as co-moderator for the community presentation and panel discussion during Cardinal Innovations Goes Pink! – virtual breast cancer awareness event held on October 28th, 2020.
- XIII. **Adjournment** **Angelena Kearney-Dunlap**
- Meeting adjourned at 7:41 p.m.

Monae Davis, MS, NCC
Member Engagement Specialist

11/11/2020
Date