

# Alamance-Caswell Consumer & Family Advisory Committee Meeting Minutes

Tuesday November 27, 2018 6:00PM

Cardinal Innovations Healthcare 2929 Crouse Lane, Suite A, Burlington, NC 27215

Committee Members	Voting Member Present = P Absent = A
Jeanette Williamson-CFAC Chair	P
Bob Crayton	P
Candle Hughes	P
Lea Ottinger	A
Timothy Jeffers	P
Jaely Ottinger	A
<b>LME/MCO and State Staff</b>	<b>Non-Voting</b>
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Member Engagement Manager <b>Name:</b> Deborah Hendren	Absent
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Member Engagement Specialist/CFAC Liaison <b>Name:</b> Jennifer Munch	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Project Support Professional/CFAC Clerk <b>Name:</b> Reina Merino	Present
<b>Agency:</b> Division of Mental Health, Developmental Disabilities and Substance Abuse Services   NC Department of Health and Human Services, Community Engagement & Empowerment Team <b>Title:</b> Mental Health Program Coordinator <b>Name:</b> Stacey Harward	Present
<b>Guests</b>	<b>Non-Voting</b>
Ric Bruton, Sr. Community Executive	Present
Maurice Shavers-Guest	Present
Michael McLean-Guest	Present



- I. Call to Order/Introduction** **Jeanette Williamson**  
Chairperson called the meeting to order at 6:06p.m. Introductions were made.
- II. Consent Agenda and Minutes Approval** **Jeanette Williamson**  
Bob made a motion to approve the minutes with corrections, Candle seconded the motion. All in favor. Motion carried.
- III. Cardinal Innovations Health Updates** **Jennifer Munch**  
Jennifer Munch handed out the CFAC Summit Evaluation for the CFAC members to review. If there are any questions they will be reviewed at the next meeting. Budget for the AC CFAC was handed out.  
  
Ric Bruton mentioned that Freedom House is the new mobile crisis provider for Alamance-Caswell.
- IV. Community Board and /or Executive CFAC Updates** **Jeanette Williamson**  
No community board updates next meeting is in January.  
  
There have been changes to the Executive CFAC, there will be a change to the name and the functions.
- V. New Business** **Jeanette Williamson**  
Timothy Jeffers spoke about himself and why he would be a good fit for the AC CFAC. Bob made a motion to accept Tim Jeffers on the AC CFAC, Candle seconded the motion. All in favor. Motion carried.  
  
Jeanette attended the Alamance-Caswell Rockingham NAMI meeting which was on the second Monday of the month. Bob mentioned that he was a NAMI member.
- VI. Old Business** **Jeanette Williamson**  
Jeanette spoke to Jaely about whether she would continue on CFAC. Jaely did not reach out to Jeanette in the allotted time with her decision.  
  
Tim Jeffers made a motion to remove Jaely Ottinger from the AC CFAC as she has not reached out to the CFAC and had more than three consecutive unexcused meetings, Candle seconded the motion. Bob abstained from the vote. Motion carried.  
  
Jeanette brought up Lea's desire to have an event or work with the adolescents in the community. Jeanette is waiting on Lea as to what she would like to do.  
  
Jeanette mentioned that the Allied Churches shut down their food banks. Jeanette would like to do something out in the community that would assist with their needs. Stacey mentioned that the CFACs and the collaborative should be working together. Tim mentioned that at the last Community Council meeting Derek the Director of the Salvation Army Boys and Girls Club had created a partnership with the Allied Shelter to help assist with what they have been cut back on. Bob mentioned that they transferred their food banks over to the Salvation Army. Jeanette is working with the churches to help.
- VII. NC DHHS Updates** **Stacey Harward**  
State to local call will be on Wednesday 11/28/18 from 7:00-8:30PM. The number for the call is (888) 273-3658 and the access code is 2490768#.  
  
Stacey went over the 6 Statuary Tasks for CFAC.

Stacey will be on medical leave starting 12/11/18.

**VIII. Community Involvement Updates-Training/Conferences/Events CFAC Members**

Opioids Event being held in Kernersville, NC on 12/13/2018 & 12/1/20184 from 9:00am -5:00pm at the Kernersville Hospital (NOVANT). Register for the event on Event Bright.

Stake Holders Update Webinar will be on 11/28/2018 from 8:30am - 9:30am.

Annual Shoppers day sponsored by the Alamance County Mayors Committee for persons with Disabilities will be on 12/4/2018 and 12/6/2018

On 12/7/18 Vaping Crisis Workshop will be held at ACC from 9:00am - 12:30pm.

Raise the Age Forum will be on 12/5/2018 from 9:00am – 12:00pm in Raleigh, NC held by Wake County JCPC.

Jeanette requested mileage for the Kernersville event. Bob made a motion to approve mileage, Tim seconded the motion. All in favor. Motion carried.

Bob and Jeanette requested mileage for the Raise the Age event on 12/5/2018 being held in Raleigh, NC from 9:00am – 12:00pm. Tim made a motion to approve mileage and Candle seconded the motion. All in favor. Motion carried.

**IX. Adjournment**

Next AC CFAC meeting will be on Dec 18, 2018 at 6:00pm.

Meeting adjourned at 7:48PM

Submitted by:

***Reina Merino-Project Support Professional 11.29.2018***

Name/Title and Date