

# Consumer & Family Advisory Committee Steering Committee Meeting Minutes

Thursday October 1, 2020 via WebEx

Committee Members	Voting Member Present = P Absent = A
Beverly Morrow, CFAC Chair	P
Ricky Graves, Vice Chair	P
Pamela Goodine	P
Tim Gallagher	P
Jean Andersen	P
Crista Aldridge	P
Angelena Kearney-Dunlap	P
Dianna Talley	P
Shirley Robinson-Flood	P
Janet Sowers	P
Jeanette Williamson	P
Steve Furman	A
<b>Staff</b>	<b>Non- Voting</b>
King Jones	P
Deborah Hendren, Cardinal CO Manager	P
Stacey Inman, Cardinal CO Manager	P
<b>Guests</b>	<b>Non-Voting</b>
Stacey Harward, DHHS	P
Mary Miller, CFAC Member	P
Bob Crayton, CFAC Member	P

**I. Call to Order/Introduction**

Beverly Morrow called the meeting to order at 6:01 p.m.

**II. Minutes Approval for July 9, 2020 meeting**

Beverly Morrow requested a motion to approve the July 9, 2020 meeting minutes.

Pam Goodine motioned to approve the minutes as written. Angelena Kearney-Dunlap seconded the motion.

Votes are as follows:

Ricky Graves, no reply
Pamela Goodine, yes
Tim Gallagher, no reply
Jean Andersen, yes
Crista Aldridge, yes

Angelena Kearney-Dunlap, yes
Dianna Talley, yes
Shirley Robinson-Flood, yes
Janet Sowers, yes
Jeanette Williamson, will be late

Majority in Favor. Motion carried.

**III. Public Comments**

No public comments were offered.

**IV. Old Business**

1. Relational Agreement: Changes from last distribution was sent to everyone. Initially, the Agreement was approved by all regions but Triad. Triad proposed an Amendment in which Triad and Central have approved. Ricky Graves sent back all the changes to the Chairs which will have to be voted on at the next Northern and Southern meetings.

Beverly Morrow asked for a motion to vote that once the changes to the Relational Agreement are approved by each region, it will not have to come back to the Steering Committee to be finalized.

Jeannette Williamson motioned to finalize the Agreement once all the regions approve. Dianna Talley seconded the motion.

Votes are as follows:

Ricky Graves, yes
Pamela Goodine, yes
Tim Gallagher, yes
Jean Andersen, yes
Crista Aldridge, yes
Angelena Kearney-Dunlap, yes
Dianna Talley, yes
Shirley Robinson-Flood, yes
Janet Sowers, yes
Jeanette Williamson, yes

All present in Favor. Motion carried.

2. Bonnie Schell Scholarship:

a) Monies left at the end of the fiscal year last year was rolled over because of COVID-19 and the members would like it to always be rolled over. King was not able to confirm this by Cardinal Finance and this will be deferred to next meeting.

b) \$250 for each of the two scholarships received were approved to date. Deborah Hendren, Cardinal, explained these were from the Triad region. With a total allocation for this fiscal year of \$5,000, and \$1,907 rolled over from last year, gives us a total for this FY of \$6,907. The agreement was to take those funds and divide them over

the four regions of \$1,726.75 each. The balance for Triad is \$1,226.75, and the remaining balance for this fiscal year is \$6,407.

- c) Presently, all the applications that have been received for this fiscal year, the regional Chairs have voted on them since the official B.S. Committee all resigned. Beverly Morrow proposed the question to the members to continue with this structure or form a new committee. Since there is an even number of Chairs, the tie-breaker would be the Steering Committee Chair unless the Chair is one of the regional Chairs, and then the Vice-Chair would serve as the tie-breaker as long as the applicant wasn't from their region.

Beverly Morrow requested a motion for the CFAC Chairs to continue being the Bonnie Schell committee (as stated in last meeting's minute), but whatever region the application is originating, the corresponding regional Chair would exclude themselves from voting to avoid an inevitable tie.

Angelena Kearney-Dunlap motioned to this effect. Dianna Talley seconded the motion.

Votes are as follows:

Ricky Graves, yes
Pamela Goodine, yes
Tim Gallagher, yes
Jean Andersen, yes
Crista Aldridge, yes
Angelena Kearney-Dunlap, yes
Dianna Talley, yes
Shirley Robinson-Flood, yes
Janet Sowers, yes
Jeanette Williamson, yes

All present in favor. Motion carried.

The Bonnie Schell Scholarship guidelines need to be amended, which is a separate document from the By-laws. Cardinal will make the necessary changes to reflect the above and send to Beverly Morrow. Because the members know what the changes will be, the members approve the adoption of the Amendment. Beverly will distribute the Amendment to the members as an approved document.

## V. New Business

### 1. By-laws.

Currently, the Steering Committee Chair and Vice Chair serve a one-year term, and this is to discuss the possibility of extending that. Two of the members stated they think the Chair and Vice-Chair should move to a two-year term, and that the Vice-Chair should be given first opportunity to move up to the Chair position at the end of that term. It was decided we should change the By-laws to reflect this.

Two decisions to be made: one is to extend Beverly Morrow and Rickey Graves to two years, the other is to amend the By-laws for each of these terms to be extended to two years.

Beverly Morrow agreed to remain as Chair for a second year. Ricky Graves agreed to remain as Vice-Chair for a second year.

- a) Beverly Morrow requested a motion for the current Chair and Vice Chair to remain in office another year.

Pamela Goodine made a motion to extend Beverly Morrow as Chair for a second year and extend Ricky Graves as Vice-Chair a second year. Jeannette Williamson seconded the motion.

Votes are as follows:

Pamela Goodine, yes
Tim Gallagher, yes
Jean Andersen, yes
Crista Aldridge, yes
Angelena Kearney-Dunlap, yes
Dianna Talley, yes
Shirley Robinson-Flood, yes
Janet Sowers, yes
Jeanette Williamson, yes

Motion carried.

- a) Beverly Morrow stated that there will be a couple of changes to the By-laws and they will have to be brought to each regional CFAC to accept and called at the next scheduled joint meeting to make the changes.

## 2. Annual Reports

King as received all the necessary submissions for all the regions except from Triad. October 16 is the next Board meeting, and submissions are due tomorrow. There will be one report from all regions, who has five minutes each region. Beverly will inquire who will present and let King know; it was decided that Beverly Morrow, Jean Andersen, and Terry Cox should not present (who are Board members). Anyone can attend the meeting except in closed session.

## 3. Fourth Board Member Process

Triad made a request that there be a fourth Board member so we have one for each region and this was approved by the CCAB. All members should have received a copy of this document. Beverly, Jean, and Terry along with Cardinal's Attorney Chuck Hollowell and King Jones have met and discussed the document, and King presented the document to the members.

Beverly has requested that the members of each region select two representatives, and she answered member's questions. The Steering Committee will make the final selections and submitted to the CCAB.

The By-laws will need to reflect these changes accordingly.

The members added to the document that the proposed candidates will submit a personal profile outlining their qualifications (bio, resume/cv, cover letter, etc.) to be submitted to the Steering Committee for selection. This is a volunteered position (no compensation). It was agreed that this document will be sent to each region for the next meeting.

## 4. Regional Updates/Commonality/Problems/Service Gaps

- a) Central

- Janet Sowers attended a forum and crisis intervention was brought up repeatedly. Person county doesn't have this
  - No children's psychiatry.
  - There was a workshop mentioned, but sound quality was bad and not understood.
- a) Southern
- State had an MCO event, Ricky mentioned some of the things he spoke of for Cardinal.
  - Initiative to address the Latino and Hispanic communities with a committee established
  - Initiative to address B3 services, particularly around the providers that are listed with Cardinal but don't provide that service
  - We had speakers come in and talk about Transition to Community Living, and we have this as action item moving forward to ensure people transitioning are getting what they need
  - Looking to have a conference/symposium in 20/21 for consumers and family members and forming a first meeting
  - In the state regional CFACs earlier this week, when discussing budgets, we need a more down-to-earth talk about how the money flows from federal to state to Cardinal – what the different pods of money are and how it's used, what happens to it. There are suspicions of misunderstandings about profit as far as all MCO's. How much is per-member-per-month for the different MCO's and how it's distributed, what happens to money that is not spent. Ha some communication with Cardinal and CFAC members for not high-level stuff we usually get, but more practical, how it works. A lot of folks are not familiar with this.
- b) Northern
- Planning to do a video that will include interviewed members, and the Chairperson is Dianna.
  - Our CFAC members have been very active in the community
  - Cardinal was sponsoring a Medicaid give-a-way event and no Cardinal staff was there. If Cardinal is going to take the lead on these events, we need to know before the last minute.
  - COVID testing through December
- c) Triad
- Some of our members weren't getting their statements, is this regional-wide.
  - Provider network not being responsive
  - Measurement issues not up to snuff
  - County commissioners were voicing their unhappiness with Cardinal in not providing \_\_\_\_\_ about information on budget and want to see how things are going through. They are having concerns about how the local budget information and how it's being utilized (Ricky).

Beverly mentioned this agenda item will be ongoing, so please come to the meeting prepared to share what's going on in your region.

#### 5. Action Plan

Address SWOT weaknesses: this was discussed overall with all the regions. We are out of time but keep this as an action item for when we have time.

## VI. Comments and Adjournment

Next Meeting is January 7, 2020. Stacey Harward gave some quick updates.

Beverly Morrow requested a motion to adjourn the meeting.

Pamela Goodine motioned to adjourn the meeting. Jeanette Williamson seconded the motion.

All present in Favor. Motion carried.

Stay safe, wear your mask!

The meeting adjourned at 8:02 p.m.

Submitted by:

**Laura Wilkicki, Business Administrator, Community Operations**