

Central Region Consumer & Family Advisory Committee Meeting Minutes

Tuesday June 2, 2020, 5:30PM-7:30PM

WebEx (415) 655-0003 Access Code: 245-496-26

Committee Members	Voting Member Present = P Absent = A
Bob Crayton-Chair	P
Jeanette Williamson	P
Candle Hughes	P
Lea Ottinger-Vice Chair	P
Timothy Jeffers	P
Darlene Cooper	P
Stanley Cotton	A
Allen Dittmer	A
Steve Furman	A
Paula Harrington	A
Ellen Perry	A
Janet Sowers	P
Kyle Reece	A
Sharon Hartwell	A
Heather Johnson	P
Leslie Matthews	P
LME/MCO and State Staff	Non-Voting
Agency: Cardinal Innovations Healthcare Title: Director, Community Health and Wellness Name: King Jones	Present
Agency: Cardinal Innovations Healthcare Title: Regional Executive-Central Name: Ric Bruton	Absent
Agency: Cardinal Innovations Healthcare Title: Manager Member Engagement Name: Deborah Hendren	Absent
Agency: Cardinal Innovations Healthcare Title: Member Engagement Specialist/CFAC Liaison Name: Tim Simmons	Present
Agency: Cardinal Innovations Healthcare Title: Project Support Professional/CFAC Clerk Name: Reina Merino	Present
Agency: Division of Mental Health, Developmental Disabilities and Substance Abuse Services NC Department of Health and Human Services, Community Engagement & Empowerment Team Title: Mental Health Program Coordinator Name: Stacey Harward	Present
Guests	Non-Voting
Jamezetta Bedford	Present
Lynn Inman, Manager Community Engagement Central Region	Present

- I. Call to Order/Introduction** **Bob Crayton**
Meeting began at 5:57PM. Introductions made.
- II. Consent Agenda and Minutes Approval** **Bob Crayton**
Heather made a motion to approve the minutes from May 5, 2020. Lea seconded the motion. All in favor. Motion carried.
- III. Public Comments** **Community Member**
Lea brought to the committee that the CFAC members have not received their stipend for the May meeting.
- IV. New Business and Action Steps** **CFAC Member**
Relational Agreement
King went over the final draft of the Relational Agreement. Board of Directors and Trey Sutton have signed off on the agreement. Regional CFAC chairs still need to sign the agreement. Janet made a motion to approve the Relational Agreement. Darlene seconded the motion. All in favor. Motion carried.
- Steering Committee Report
Review of the bylaws and attendance to receive stipend was discussed. Next Steering Committee meeting will be on July 2, 2020 at 5:30PM.
- 2020 Peer Support Planning Committee
Discussion regarding the previous Peer Support Workshop. Camp New Hope has been discussed as the new location for the Peer Support Workshop. Friday Center a better location for the Peer Support Workshop more ability to spread out. A lot of planning needs to happen for the PSW. Plans for the PSW to be held in the Spring of 2021. Leslie to be included on the PSW Planning Committee.
- Survey Impact Project
Still working on the report. Michael Norton to send out information later. Survey went out back in November. Tim to send out to everyone again. New Survey Impact Project getting ready to come out. Please send out documents as earlier as possible to be able to be reviewed before the meeting.
- Membership and Recruitment
Central Region CFAC has received a letter of resignation from Sharon Hartwell.
- V. DHHS Report/CE & ET Updates** **Stacey Harward**
Stacey went over the SWOT Analysis that was completed at the May meeting. Send suggestions on how the Central Region CFAC is meeting the statutory requirements in an email to Stacey. Cardinal Innovations will have one SWOT Analysis done at the Steering Committee. Keep reaching out., writing letters, twittering. Monday consumer call at 2pm, provider call is on Thursdays.
- VI. Cardinal Innovations Report** **King Jones/Tim Simmons/Lynn Inman**
Resource numbers shared with everyone via email.
- County Budgets
Counties split the management of their budgets. Cardinal manages a percentage and county manages the rest, at the direction of the county managers or commissioners.

Derek sent out the minutes of the Budget meeting.

Network working with providers on contracts for crisis plans. Once completed they will be sent out.

Resource numbers sent out to CFAC members, information on stimulus payments. If there are any virtual trainings that you would like provided reach out to Cardinal Innovations.

June 25 Wes and Stacey will be teaching Roles and Responsibilities via webinar

July 9 Making the connection

July 23 Systems Advocacy

Flyers will be sent out with webinar information.

Starting in July Lynn Inman will be the Central Region CFAC liaison.

Heather suggested a topic and speaker for the next Central Region CFAC meeting. Virtual trainings can be scheduled outside of meetings.

Zoom not a secure app for virtual meetings.

VII. Statutory Work Plan

King Jones

Still working a work in progress. To have in either July or August.

VIII. Recommendations to the Board

Board has discussed adding a fourth CFAC member so that all four regions are covered. It was approved to add a fourth member to the board.

IX. Community Involvement Updates

NC Tide has gone virtual for this year due to COVID-19. Registration fees for conference are \$100.00.

Janet gave a brief overview of the cultural competency meeting. New chair and co-chair.

X. Adjournment

Tim made a motion to adjourn. Jeanette seconded the motion. All in favor. Motion carried.

Meeting Adjourned at 7:17 PM

Next Meeting will be July 7, 2020

Submitted by:

Reina Merino-Project Support Professional 6/5/2020

Name/Title and Date