

# Alamance-Caswell Consumer & Family Advisory Committee Meeting Minutes

Tuesday January 22, 2019 6:00PM

Cardinal Innovations Healthcare 2929 Crouse Lane, Suite A, Burlington, NC 27215

Committee Members	Voting Member Present = P Absent = A
Jeanette Williamson-CFAC Chair	P
Bob Crayton	P
Candle Hughes	P
Lea Ottinger	P
Timothy Jeffers	P
<b>LME/MCO and State Staff</b>	<b>Non-Voting</b>
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Director, Community & Member Engagement <b>Name: Emily S Bridge</b>	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Senior Community Executive <b>Name: Ric Bruton</b>	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Member Engagement Specialist/CFAC Liaison <b>Name: Jennifer Munch</b>	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Project Support Professional/CFAC Clerk <b>Name: Reina Merino</b>	Present
<b>Agency:</b> Division of Mental Health, Developmental Disabilities and Substance Abuse Services   NC Department of Health and Human Services, Community Engagement & Empowerment Team <b>Title:</b> Mental Health Program Coordinator <b>Name: Stacey Harward</b>	Absent
<b>Guests</b>	<b>Non-Voting</b>
Kyle Reece	P
Devonn Allison	P
Darlene Cooper	P



**I. Call to Order/Introduction** **Jeanette Williamson**

Chairperson called the meeting to order at 6:02p.m. Introductions were made.

**II. Consent Agenda and Minutes Approval** **Jeanette Williamson**

Bob made a motion to approve the minutes with corrections, Candle seconded the motion. All in favor.

**III. Cardinal Innovations Health Updates** **Jennifer Munch**

NC Tide conference is coming up April 28-May 1, 2019. For any CFAC member that would like to attend, the reservation cut off is March 27, 2019. Jennifer still working with finance in regards to the donation to the food bank. Community needs assessment has been delayed, waiting on final content from the state and Network Department with in the next week or two. In March plan to have someone from System of Care give a presentation.

**IV. County Program Budget Dashboard Report** **Ric Bruton**

Ric went over the dashboard reports for Alamance and Caswell.  
Senate Bill 630 law was passed regarding IVC any clinician that takes the training can be certified to perform the first exams. The Diverson Restoration Center will be in what used to be the old Mental Health Center on Martin Street, Burlington NC.

**V. Community Board and/or Executive CFAC Updates** **Jeanette Williamson**

Executive CFAC will meet on January 24, 2019 at 5:30PM.  
Community Board met on Wednesday January 16, 2019. Community Relations and Network Management presented at the Community Board meeting. Steve Carter was in attendance. Steve Carter replaced Bob Byrd on the board.

**VI. Old Business** **Jeanette Williamson**

Waiting on finance to finalize the donation to the food bank.

Bob handed out copies of the new By-Laws for the AC CFAC to look over and review. VAYA's CFAC By-Laws were used as a model for the new By-Laws since they have 4 regional CFACs. Emily suggested to provide a copy of the current By-Laws to new AC CFAC members to see what the new changes will be with the By-Laws. Copies were made a provided at the meeting.

**VII. New Business** **Jeanette Williamson**

Darlene Cooper has attended two meetings. Darlene's discipline representation will be I/DD. Bob made a motion to approve Darlene as a new AC CFAC member, Lea seconded the motion. All in favor.

Kyle Reece is interested in becoming a AC CFAC member, he is part of Youth Move.

**VIII. Community Involvement Updates-Trainings/Confrences/Events Attended** **CFAC Memebers**

Lea is looking into working with the youth out in the community. Will bring her ideas back to the group at the next meeting.

Jeanette attended an Opioids Conference back in December in Kernersville, NC. She shared key points from the conference. Take aways that she shared included; reach out to your local churches and educate your community.

Bob and Kyle shared the upcoming What's up Networking Breakfasts in Caswell County-Guest Speaker: Jennifer Munch topic Conflict Resolution & De-Escalation on February 1, 2019 from 8:30-10:30am at the Community Baptist Church.

Alamance Behavioral Health Disparties Initiative on Friday March 1, 2019 from 8:30-10:30am at Inpact Alamance in Burlington, NC. Presented by Alamance Citizens for a Drug Free Community.

Supporting Families of LGBT on February 6, 2019 from 8:30-10:30am at the Chatham County Library. Tailored Plan Webinar will be on January 24, 2019 at 11am.

Faith Connections on Mental Illness Conference on April 5, 2019 Hope and Healing in Chapel Hill, NC.

NAMI Walk will be on April 14, 2019 in Raleigh, NC.

**IX. Comments & Adjourn**

Jennifer went over the State CFAC Collaborative Survey form. Completed forms were handed into Jennifer to be sent to State CFAC.

Next State CFAC will meet on February 13, 2019.

Next State to Local Call will be February 20, 2019.

Request to send out local AC CFAC budget.

Meeting adjourned at 7:32PM

Submitted by:

**Reina Merino-Project Support Professional 1/24/2019**

Name/Title and Date