

## FIVE COUNTY PROVIDER COUNCIL AGENDA AND MINUTES

**DATE:** 1/9/15    **TIME:** 9:30 – 11:00    **LOCATION:** Upstairs Conference Room    **MATERIAL NEEDED:**

<b>PROVIDER REPRESENTATIVE</b>	<b>PRESENT</b>	<b>FIVE CO. COC REPRESENTATIVE</b>	<b>PRESENT</b>	<b>GUESTS</b>	<b>PRESENT</b>
<b>Jerry Earnhardt, President</b> Daymark	Yes	<b>Voting FC Staff:</b>		Michael Owen, Jordan Institute	Yes
<b>Jeanne Harrison – Vice-President</b> Alliance Rehab. Care, Inc.	Yes	<b>Valerie Hennike, Director</b>	Yes		
<b>Sharon Garrett, Secretary</b> Vision Behavioral Health Services	Yes	<b>Charles Quint, Regional Network Relations Manager</b>	Yes		
<b>Gladys Washington</b> DD Residential Services	Yes	<b>Lynne Hamlet, QM Manager</b>	No		
<b>Joy Brunson-Nsubuga,</b> Recovery Innovations of NC	Yes	<b>Non-Voting FC Staff:</b>			
<b>Anita Toney</b> Behavioral Health Diagnostics	No	<b>Gina Dement, Community Relations Specialist</b>	No		
<b>Evelyn Dawson</b> BriteSmilz Family & Community	Yes	<b>Cynthia Fenner, Community Relations Specialist</b>	Yes		
<b>Cheri Howell</b> Community Workforce Sol.	Yes	<b>Marni Cahill, MH/SA Care Coordination Regional Manager</b>	No		
<b>Rasheede Hicks, LPC</b> Rasheede Hicks, LIP	No	<b>Robin Wheatley, Consumer Affairs</b>	No		
<b>Angela Phan, LPA</b> Therapeutic Resource Associates, PA	Yes	<b>Stephanie Callahan, Network Specialist</b>	Yes		
<b>Lori Zeh, RHA Health Services</b>	Yes	<b>Barbara Epanchin, Network Specialist</b>	Yes		
		<b>Virginia Hughes, QM Specialist</b>	No		
<b>CFAC REPRESENTATIVE</b>		<b>Lynn Veldkamp, Network Support</b>	Yes		

<u>Items for Discussion</u>	<u>Responsible Party</u>	<u>Action</u>
1) Welcome	Jeanne Harrison	Jeanne called the meeting to order and welcomed our guest, Michael Owen, Jordan Institute
2) Review and Approval of Minutes from 10/24/14 Meeting	All	Minutes from the 10/24/14 meeting were reviewed.  <b>Action:</b> Charles Quint made the motion to accept as written, Angela Phan seconded. Motion carried.
3) Free Training	Guest, Michael Owen, Jordan Institute	Michael Owen, Jordan Institute shared information regarding a “Learning Network” offering free training around sharing business concepts in the behavioral healthcare field. The following points of interest were noted: <ul style="list-style-type: none"> <li>• Online courses – that last a few months</li> <li>• Two hours/week</li> <li>• High quality training</li> <li>• No risk – able to stop if necessary</li> <li>• Two of the courses now being offered are Mergers, Acquisitions, and Affiliations Costing Your Services (model will cost out two of your services)</li> <li>• 10-12 Providers – once a month conference with a coach</li> <li>• Available coach</li> <li>• Able to sign up as individual at BHBusiness.org or contact Mike Owen at <a href="mailto:owenmb@email.unc.edu">owenmb@email.unc.edu</a> as a group</li> <li>• The deadline of January 12 to register has been extended</li> </ul>
4) Report on Cultural Competence Subcommittee	Sharon Garrett	The Cultural Competence Sub-Committee met December 12, 2014. Members include, Sharon Garrett, Chair, Barbara Epanchin, Cynthia Fenner, Gladys Washington, Jerry Earnhardt, Kristen Clayton, Lori Zeh, Rasheede Hicks, Robin Henderson-Wiley, and Wanda Brock. These positions are voluntary and have no term.  It was determined the by-laws would not need to be amended as they allow for the creation of a sub-committee per Articles 7&9.  Sharon attended a Cultural Competence Advisory meeting at Cardinal Innovations corporate office on 1/8/15 and reported that the Committee has the full support of Cardinal’s Executive Leadership Team. Pam Shipman and Steve Timmons attended the meeting and voiced their support.

5) Review and Approve Cultural Competence Committee Charter	All	<p>The Cultural Competence Committee Charter was reviewed.</p> <p><b>Action:</b> Charles Quint made the motion to accept as written and Lori Zeh seconded. Motion carried</p>
6) Election of Officers	All	<p>Charles announced that Wanda Brock had requested to step out of her role as President of the Provider Council. A memo had been sent to members asking for any interested persons to contact Charles. Jerry Earnhardt put forward his nomination for President and Jeanne Harrison and Sharon Garrett requested to stay in their current positions, Vice-President and Secretary, respectively.</p> <p>Charles asked that the Minutes reflect our gratitude to Wanda Brock for the service she provided as FC Network Council President. We all greatly appreciated her leadership.</p> <p><b>Action:</b> Votes were made and Provider Council unanimously decided that Jerry Earnhardt would be President, Jeanne Harrison Vice-President, and Sharon Garrett Secretary.</p>
7) Report on Cardinal Innovations Provider Council Meeting	Jeanne Harrison	<p>Jeanne Harrison reported on the Cardinal Innovations Provider Council meeting in Wanda Brock's absence. There was a By-Law issue raised concerning Providers wanting to sit on a Provider Council even though they did not have a site in the catchment area. The Council wants to amend the By-Laws to ensure voting members of the Council have a site in the catchment area.</p> <p>Discussion regarding whether or not a Council member could be a member of more than one Provider Council was raised and confirmed that it is possible.</p> <p>The Council agreed that the Provider Council meetings are closed meetings and by invite only.</p> <p>The Cardinal Innovations Provider Council meets quarterly in Burlington.</p>
8) Discussion of Next Provider Forum	All	<p>The Council questioned whether there were issues that Tema Smith/Melissa Covert were to get answers to from their last discussion at the Provider Forum on 9/19. No one could recall if there were any specific unanswered questions or what they were. Charles will follow-up with UM. The Council suggested that it record issues when raised at future Forums.</p> <p>Charles stated that we need to look at the idea of engaging with Providers when</p>

		<p>they raise issues. If we can record who the providers are it will allow follow-up with the specifics of their information which will permit their issues to be more fully addressed.</p> <p>There was discussion of alternating the venue of the meeting from Henderson to Halifax or Warren county.</p> <p>It was suggested to have a combination of Providers and the COC staff for the Provider Forums.</p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• Jeanne and Sharon will compile if possible a list of the issues raised at the last Provider Forum. .</li> <li>• Moving forward issues at the Provider Forum will be recorded by Cheri Howell, along with the person raising the issue.</li> <li>• Next provider Forum is scheduled for Friday, March 13, 2015 10:00 am- 12:30 pm</li> <li>• Jeanne Harrison will secure the church location for the meeting</li> <li>• A sign-up sheet for set-up and clean up duties will be sent out prior to the next meeting</li> <li>• Evelyn Dawson will check on future possible locations.</li> </ul>
9) Provider Updates	All	<p>Angela Phan wanted to know the results of Cardinal Innovations calls to all Psychological Testing Providers. Will there be an impact on rates.</p> <p><b>Action:</b> Charles will follow-up with Angela.</p> <ul style="list-style-type: none"> <li>• Sharon Garrett – Vision Behavioral Services now has open access 9:30-1:30, started in November and doing well. Also, they have started the “Just In Time” system. This system lowers the no-show rate, but doesn’t eliminate it.</li> <li>• Lori Zeh, RHA - have started their adult SAIOP in Halifax</li> <li>• Jeanne Harrison – Alliance Rehabilitative Care – has PSR openings</li> <li>• Jerry Earnhardt, Daymark Recovery, applied for and received grant funding for Mobile Med Program – there are only two in the state. Stay tuned for more information.</li> </ul>
10) Cardinal Innovations Updates	Barbara Epanchin	<p>Barbara reminded everyone that new sites require amendments.</p> <p>Barbara reminded Providers of the notification that was sent out in September to Cardinal’s contracted Substance Abuse Prevention &amp; Treatment Block Grant</p>

		(SAPTBG) and/or Substance Abuse Cross Area Service Program (SA CASP) providers offering a free online ASAM training.
11)Wrap-Up	All	The next scheduled Provider Network Council meeting is Friday, March 6, 2015 at 9:30 in the Administrative Building in the second floor conference room. Send agenda items to Jerry or Jeanne.  Meeting Adjourned

Respectfully submitted, Lynn Veldkamp, Network Support