

## Instructions for Electronic Funds Transfer

Providers are required to receive EFTs for all provider payments. This requirement is effective within ninety (90) days of your signed contract with Cardinal Innovations.

Please complete and return the [Authorization Agreement](#) form and attach a voided check to confirm the provider's account number and financial institution routing number. If a voided check is not available, please provide a letter from your financial institution complete with your current name, address, and banking information. A separate Authorization Agreement for Electronic Funds Transfer form must be submitted for each provider number.

The completed form and voided check can be submitted using any of the following methods:

- Mail as identified on the form
- Fax to Cardinal Innovations Accounts Payable at 980.938.4193
- Scan signed form with a voided check and email to [AccountsPayable@cardinalinnovations.org](mailto:AccountsPayable@cardinalinnovations.org)

Providers can verify the electronic funds transfer process by contacting their financial institution.