

**Alamance Caswell Provider Network Council Meeting**  
**November 13, 2014 from 10:30am - 12:30pm**  
**AC COC • Burlington • NC 27215**

**Attendees:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Tom Lesniak- RHA                                | <input checked="" type="checkbox"/> Diana Burns - PSI                   |
| <input checked="" type="checkbox"/> Joanna Finer – NC Mentor /IFCS                  | <input checked="" type="checkbox"/> John Teer – Cardinal Innovations    |
| <input checked="" type="checkbox"/> Garry Wiley – Universal MH,DD,SAS               | <input checked="" type="checkbox"/> Elliot Clark – Cardinal Innovations |
| <input checked="" type="checkbox"/> Patty Thompson – AC CFAC Representative         | <input checked="" type="checkbox"/> Tim Simmons – Cardinal Innovations  |
| <input checked="" type="checkbox"/> Ron Osborne – RTSA                              | <input checked="" type="checkbox"/> Joy Foster – Cardinal Innovations   |
| <input checked="" type="checkbox"/> Jean Richardson – Cardinal Innovations (scribe) | <input checked="" type="checkbox"/> Marni Cahill– Cardinal Innovations  |

**Minutes:**

AGENDA ITEM	DISCUSSION	ACTION, DECISION OR OUTCOME	RESPONSIBLE	TARGET DATE
1) Welcome / Introductions	Mr. Tom Lesniak welcomed everyone to the meeting.  Charles Quint sent his apologies for not being able to attend.	Introductions were made by all meeting participants.		
2) Review/Approval Previous Minutes	Mr. Lesniak asked council members if anyone had any changes to the previous minutes of September 18, 2014. None stated.	Garry Wiley motioned to approve and Joanna Finer seconded; minutes were approved.		
3) Update / Cultural Competence Subcommittee	Mr. Lesniak noted at the last meeting Revella Nesbit, from Cardinal Innovations, presented to the group on establishing a Cultural Competence Provider Council (CCPC). This council would be a subcommittee of the local network councils and focus on the specific development, implementation and monitoring of local cultural competence plans. Tom noted he does have the names submitted at the last meeting and asked if anybody else is interested, or know of anyone who is interested	Tom will set up a sub-committee meeting within one to two weeks. Contact Tom at <a href="mailto:tlesniak@rhanet.org">tlesniak@rhanet.org</a> if interested in being on the CCPC.		

AGENDA ITEM	DISCUSSION	ACTION, DECISION OR OUTCOME	RESPONSIBLE	TARGET DATE
	<p>in being on this sub-committee, to send him an email. Also, Tom talked with Linda Jones, DSS, who stated at their last System of Care Strategic Planning meeting they had established a cultural competence committee. The group discussed and thought it would be a great idea to join together to form one cultural competence committee.</p>	<p>Tom will meet with Linda Jones to discuss joining together to form one cultural competence committee.</p>		
<p>4) Update / Existing Subcommittee-I/DD, MH, SA, etc.</p>	<p>None Reported</p>			
<p>5) Update / Provider Meeting 11/18/14 at Family Justice Center</p>	<p>Mr. Lesniak noted the Forum will be from 9:00 to 11:00. The agenda will primarily consist of Q&amp;A with Cardinal Innovations UM Department. Tom asked committee members if they had any particular questions they wanted to be asked to send them to him. Discussion ensued around some primary issues providers are dealing with. Also, discussion on the frequency of having the provider forum meetings. Committee decided to have the provider forum meetings on a quarterly basis falling shortly, 2 to 3 days, before the regular Provider Network Council meetings.</p>	<p>Submit any questions to Mr. Lesniak before the meeting and he will forward questions to UM Department ahead of time.</p> <p>Provider Forum Meetings will be held on a quarterly basis and will meet prior (2/3 days) to the regular scheduled Provider Network Council meeting.</p>		
<p>6) Cardinal Innovations UM Dept. attending Provider Mtg./Questions</p>	<p>Cardinal Innovations will have a UM representative from their MH and SA departments at the meeting. The I/DD representative will not be able to attend.</p>	<p>Any questions pertaining to I/DD send to Mr. Lesniak before the meeting.</p>		
<p>7) Election of Officers Vote at next meeting</p>	<p>Mr. Lesniak noted that Charles Quint and John Teer had reminded him it is time to look at election of officers at the next meeting in January 2015. Current officers include: President - Tom Lesniak, Vice-President Ron Osborne and Secretary-Tom Wilson. Committee council members can vote to reelect the current officers for one more term. John Teer noted that he was hopeful that all officers will continue but if not, we can advertise the vacant position in the InfoSource as well as other types of advertising. Also, Ron Osborne stated if anyone was interested</p>	<p>Tom will talk with Ron Osborne and Tom Wilson before the next meeting to see if they are all willing to keep their present positions. They will give their decisions at the next regularly scheduled meeting.</p>		

AGENDA ITEM	DISCUSSION	ACTION, DECISION OR OUTCOME	RESPONSIBLE	TARGET DATE
	in serving he is willing to step down.			
8) Form a Sub-Committee to address communication of provider concerns to Network Council and documentation of this	Mr. Lesniak noted the subcommittee had met and discussed having a circle of closure with communication to providers. Also, Ms. Finer noted the subcommittee talked about having two separate issues. 1) Frequently asked questions (FAQ) topics and if there is a way to gather those questions and have them posted somewhere. 2) Provider concerns that are not provider specific but is more of a trend that needs to be brought to the subcommittee or to the council committee.	Elliot Clark will ask Cardinal Innovations IT Department to offer some insight on this application. By the next meeting, Elliot will share with the committee what is already on the website and what can be developed.		
9) Provider Updates / Announcements	<p><b><u>Tom Lesniak – RHA</u></b></p> <ul style="list-style-type: none"> <li>• Tom noted they are completing an application to start services for SAIOP. After licensure gets approved they will begin adult SAIOP.</li> <li>• Continue to have two community support teams.</li> <li>• Intensive In-Home -- three teams. Tom asked Cardinal Innovations staff if they had any updates in regards to increasing the capacity of a team. Elliot Clark stated no final decision has been made at this time by the UM Department. Mr. Clark explained that presently one Intensive In-Home team can only serve up to 8 people. If changes come through they will be able to serve up to 12 people on one team. Also, noted there is a possibility that the rate may be negatively affected.</li> <li>• Advanced Access continues to be open Monday to Friday from 8:00 am to 8:00 pm.</li> </ul> <p><b><u>Joanna Finer – NC Mentor</u></b></p> <ul style="list-style-type: none"> <li>• IFCS officially merged with NC Mentor on October 1, 2014.</li> <li>• Collapsing offices now that they are all one. The two Greensboro offices are collapsing. The Greensboro serving teams are merging into one office in Greensboro. The IFCS Alamance, Caswell, Orange, Person teams have been in-house in the Greensboro office but will be moving next week into the NC Mentor Burlington office.</li> </ul>			

AGENDA ITEM	DISCUSSION	ACTION, DECISION OR OUTCOME	RESPONSIBLE	TARGET DATE
	<ul style="list-style-type: none"> <li>• Ms. Finer is the new State Clinical Specialist for Family Center Treatment Home beginning December 1, 2014. Mentor will be hiring a new Program Director for Intensive In-Home and Outpatient Treatment for this region.</li> </ul> <p><b><u>Ron Osborne – RTSA</u></b></p> <ul style="list-style-type: none"> <li>• The Director of their Mebane Street Facility, which is a HUD Recovery Home, recently received her certification as a SA counselor.</li> <li>• Staff is doing a lot more of the authorizations now in detox and crisis where they had often been done by the referring agency.</li> </ul> <p><b><u>Cardinal Innovations - Tim Simmons–Consumer Affairs Specialist</u></b></p> <ul style="list-style-type: none"> <li>• Tim Simmons stated that Cardinal Innovations is offering “Teaching Intimacy and Sexuality to People with Intellectual/Developmental Disabilities” on Tuesday, Nov. 18, 2014 at the OPC COC in Chapel Hill. Tim and Robin Wheatley, Cardinal Innovations Consumer Affairs Specialists, are the trainers. Starting out offering the training to providers, stakeholders and then will offer to group homes and then to parents.</li> <li>• There will be two more trainings in Person County. Training for Alamance County is being scheduled. “Faith Connectors” is a program which is trying to go into churches and religious organizations and provide them with information on providers in the community. Trying to increase awareness of people needing help and getting them to the right place for services.</li> <li>• Caswell County is having a speaker to talk about Bullying. Asking for support for them and will get the flyer out soon.</li> <li>• Talked briefly about the registry of un-met needs, Respite, and issues/concerns that providers and consumers are facing.</li> </ul> <p><b><u>Cardinal Innovations – Marni Cahill–Regional Manager, MHSA</u></b></p>			

AGENDA ITEM	DISCUSSION	ACTION, DECISION OR OUTCOME	RESPONSIBLE	TARGET DATE
	<p><b><u>Care Coordination</u></b></p> <ul style="list-style-type: none"> <li>• Ms. Cahill asked the group if they had any questions about care coordination that she could answer.</li> <li>• Member asked about the referral process – was it okay to go through the network specialists. Ms. Cahill answered Yes - Cardinal Innovations has an internal database therefore referrals can only be entered from within Cardinal Innovations. Also, have specific triggers that need to be met for a referral so not every call would necessarily result in a referral because it would need to meet the specific triggers. The list of triggers is on the form and stated the reason for that was they are focusing on very high needs high risk populations. If someone fits into a “grey area” they would take a look and evaluate but for the most part focuses on special needs populations.</li> <li>• Discussion ensued around Medicaid versus IPRS referrals. Ms. Cahill answered that the majority of what we do is Medicaid but would not turn away IPRS consumers.</li> <li>• As far as CCAs, are concerned, the first choice is to always refer to a provider. But, if the situation is time sensitive and no provider can be located, Care Coordination personnel can fill the gap.</li> <li>• Ms. Cahill feels she is most helpful in making internal and external phone calls and helping people in negotiating the system and figuring out the situation.</li> <li>• Timeframe of a response – Once they get a referral they will respond to the referring agent within 2 days.</li> </ul>			
10) Other Concerns/ Comments	None Reported			
11) Date for the Next Provider Meeting / Adjourn	<p>The next meeting is scheduled 1/15/15 for 10:30 to 12:30 at AC COC.</p> <p>There being no further business, the meeting was adjourned.</p>	Mr. Lesniak adjourned the meeting at 12:30 pm		

