

Cardinal Innovations Triad Provider Council

Meeting Minutes

July 19, 2016

Attendance: (P=Present; A=Absent; C=Called In)

P	James Harner	Insight	A	Lynn Widener	CI
P	Andy Hines	Hines and Sons	P	Jill Queen	CI
P	Thom Elmore	ARCA			
P	Michelle Ivey	Daymark			
P	Cindy Myers	RHA			
A	Khalil Nassar	PQA			
P	Melissa Baran	Enrichment Center			
P	Dawn Johnson	Youth Haven			
A	Deidre Cook	CI			
A	Reid Thornburg	CI			
A	Leslie Gerard	CI			
P	Ronda Outlaw	CI			

1 & 2) Topic: Welcome, Call to Order, Introductions and Review of Last Meeting		
Action Needed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> introductions of Cardinal Staff		
What Needs to Happen?	Responsible Person:	

3 & 4) Topic: Follow Up from Prior meeting and New Business		
Discussion about the transition to Cardinal, and things have gone well on the provider end. Issues with services being in provider direct. Comment period on policy 1115 wavier- comments about rate cuts and unfunded mandates. (from Andy)		
Action Needed? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
What Needs to Happen? Per Jill- reach out to helpdesk to get provider connect issues resolved.	Responsible Person: IT/ individual agencies	By When:

5) Provider Council Updates: Changes to processes with Cardinal
Name needs to be consistent with names used in the other CI areas. Voting procedures and who needs to be part of the council. Looking to allow the current membership from steering committee to be grandfathered into the process. Council votes on new members and need to get nominations from the provider. Need to

have 16 members on the provider council. (council will be similar to steering committee)
 Meeting times- need to meet monthly initially.
 3 voting members from Community office of CI. (Rhonda, Lynn and Jill) other CI employees can come for information purposes. They are not voting members. Provider meeting agenda Minutes will be kept by the council and submitted to CI. Pres and VP goes to the regional council for all of CI and brings back information to the triad region. Local network Councils feed up into regional council (name of the regional council may change) and reverse.
 Jill explained the process for the model. Provider meetings are generally held quarterly (frequency is set by the Council) Can still hold at MCO office. May be more frequent in the beginning to ensure that the agenda necessitates. Council meets monthly.
 Will poll the provider meeting about how often to meet as a provider group. Council will meet monthly. May be able to offer CEU's and training as part of the provider meeting.
 Membership- min of 16.
 Jim provided copies of the nomination form.
 Discussion about nominations- person must agree to nomination and have short turn around time.
 Jill reviewed bylaws regarding membership.
 Jim- read how he has categorized current members.
 Currently need 4 outpatient (2 of which is LIP), Hospital and family members. Jim has reached out to several in the network about membership. Will determine who CCC's (comprehensive community clinic) are (DRS, Monarch?) discussion about who from community needs to be involved and possible Novant Rep (Nancy Brandon)
 Breakdown reviewed.
 Discussion about members needing to have time to come and to attend regularly. Can have proxy vote if needed. Needs to be a person who can speak on your behalf.
 Jim will email a copy of the bylaws.
 Council will meet 3rd Tuesday for now, need to look at moving to earlier in the month. (1st Thursday meeting will no longer be held.
 Discussion about switching Provider council to the 1st Thursday from the 3rd Tuesday. Discussion about potential conflicts. Need to wait until we have our other members to determine the day.
 Information in InfoSource this week (Thursday)
 Categories for membership are on the nomination form: IDD, SA, Outpt, LIP, Child MH, Adult MH, Hospital, Consumer/family
 Need to look at roles and who is LIP- likely no enhanced services, smaller group. Only 1 voting member per agency/group.
 Once have nominations are received, advertise for what is still needed. Keep nominations open until voting for Aug meeting. Stipulate that it needs to be Sr. Level or designee of CEO. (per bylaws)
 Global CQI and Cultural competency rep will be part of the council. – can they act in dual roles?
 Need to look at overlap and how to ensure representation is appropriate.

Action Needed? Yes No

What Needs to Happen? Nominations at provider meeting next week. Will be taken from the floor and then in the August meeting council will look at nominations and vote on membership. Nomination Form and process approved by Council	Responsible Person: Council	By When: Till filled, nominations 7/27. Voting 8/16

6) Topic: future agenda item

Terms- how to stagger terms so start up members are not rotating off at the same time.		
Action Needed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
What Needs to Happen? Jim will place on agenda for next council meeting.	Responsible Persons: Jim Harner	By When: August mtg

7) Topic: Cultural Competency		
Will have information from CI rep will be at provider meeting to give information on cultural competency.		
Action Needed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
What Needs to Happen?	Responsible Persons:	By When:

8) Topic: Training options/ Agenda for Provider meeting		
<p>What trainings can be offered for CEU's at the provider meetings? can get list from Cindy Wickline.</p> <p>College of Direct Support training- need to look at options to access this and will be brought up in the provider meeting.</p> <p>need directory of who to contact for what. Part is currently posted on the website. More information to come on the QI management specialist. Large agencies only have 1 QI person per agency and it is based on the corporation office .</p>		
Action Needed? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
What Needs to Happen? Jim Harner will ask for training needs list.	Responsible Person: Jim Harner	By When: ASAP

9) Pass through period for TAR due to transition		
Email came out today regarding time frame for grace period to back date due to transition.		
Action Needed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
What Needs to Happen? N/A	Responsible Person: N/A	By When: N/A

10) Topic:		
Action Needed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
What Needs to Happen? NA	Responsible Person: NA	By When: NA

11) Topic:		
Action Needed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
If Yes,		
What Needs to Happen? NA	Responsible Person: NA	By When: NA

12) Topic:		

Action Needed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
What Needs to Happen? NA	Responsible Person: NA	By When: NA

13) Topic: Motion to Adjourn		
Motion made- Michelle Ivey, Second T Elmore		
Action Needed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
What Needs to Happen? N/A	Responsible Person: N/A	By When: N/A

Next Meeting:
July 27 2016
Provider Meeting

Minutes submitted by: Michelle Ivey, MSW, LCSW (Secretary

Date Approved: 8-16-16

Signature of the President: James Harner